



Revised March 5, 2010

Special Education Reporting Clip Notes

WHAT: BEDS Day Snapshot (replaces PD ¼ and PD 7)

WHO: All Districts

RE: All preschool and school-age SWD who receive Sp Ed services according to State standards and the least restrictive environment setting in which they are enrolled as of BEDS Day

WHEN: October 7, 2009³

Data Source:

- Demographic file from SMS to Level 0 ^{1, 2}
- Enrollment file from SMS to Level 0 ^{1, 2}
- Program Service file from SMS or SP ED program ^{1, 2}
- BEDS Day Snapshot from SP ED program ^{1, 2}
 - Primary Service Code—preschool students, only
 - Primary Placement Type
 - Primary Setting Code
 - Primary Service Provider
 - Snapshot Date—BEDS Day

THIS DATA IS VERIFIED ON THE VR-1, 2, 3, 4, 5, 6, 8

¹ Make sure you have a demographic, enrollment and disability program service record for every child that is being reported. If you need to add a child, make sure you submit a new demographic, enrollment and disability program service record to Level 1.

² January 7, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ January 13, 2010--Certification Due Date.

WHAT: Exiting Data for Students with Disabilities (replaces PD-5)

WHO: All Districts

RE: This reports **preschool** and **school-age declassification**; school-age students (ages 14-21) exiting special education by **disability**, and exiting special education by **Race / Ethnicity**, exiting special education by **Gender and LEP Status**, special education students' **Reason for Ending Enrollment Post Graduate Plans**, and **Type of Credential**

WHEN: End of Year ³

Data Source:

- Demographic file from SMS to Level 0 ^{1, 2}
- Enrollment file from SMS to Level 0 ^{1, 2}
- Program Services file from SMS and SP ED program to Level 0 ^{1, 2}

NOTE: Even though Post Graduate Plan data is entered into your SP ED system for IEP purposes, this data is NOT extracted from your SP Ed program. It comes from the demographic file in your SMS.

THIS DATA IS VERIFIED ON THE VR-10

¹ Make sure you have a demographic and enrollment record for every child that is being reported.

If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1

³ August 4, 2010—Certification Due Date

WHAT: Students Receiving Coordinated Early Intervening Services

WHO: Public school districts that used up to 15% of IDEA federal funds to provide CEIS during the 2007-08 or 2008-09 or 2009-2010 school years.

RE: Students receiving a program service code of 5753 (Early Intervening Services supported with IDEA funds

WHEN: End of Year ³

Data Source:

- Demographic file from SMS to Level 0 ^{1, 2}
- Enrollment file from SMS to Level 0 ^{1, 2}
- Program Services file from SMS to Level 0 ^{1, 2}

THIS DATA IS VERIFIED ON THE VR-16

¹ Make sure you have a demographic and enrollment record for every child that is being reported. If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1

³ August 4, 2010—Certification Due Date

WHAT: INDICATOR 11 – Child Find (replaces PD-11)

WHO: Only districts responsible for reporting INDICATOR 11

RE: Timely evaluations from consent to completion of preschool and school-age students for eligibility determination for special education services. Consent to evaluate must be received between 7/1 & 6/30. Status is reported as of August 31.

WHEN: End of Year⁴

- This Indicator comprises the 1st and 2nd chains of the Events Template. The first is for preschool timelines, the second for school-age timelines.

Data Source:

- Demographic file from SMS to Level 0 ^{1,2}
- Enrollment file from SMS to Level 0 ^{1,2}
- Program Service file from SMS or SP ED program to Level 0 ^{1,2}
- Events Template from SP ED program to Level 0 ^{1,3}

Compliance: 30 school days for preschool and 60 calendar days for school-age

THIS DATA IS VERIFIED ON THE VR-11

¹ Make sure you have a demographic and enrollment record for every child that is being reported. If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ October 28, 2010—last day to make corrections in Level 0 and submit to Level 1.

⁴ November 3, 2010—Certification Due Date.

- WHAT:** INDICATOR 12 – Early Childhood Transition (EI to CPSE (replaces PD-12))
- WHO:** Only districts responsible for reporting INDICATOR 12
- RE:** Transition of Early Intervention students to preschool (implementation of IEP by 3rd birthday). Report on all children referred from Part C (EI), prior to age 3, between 7/1 & 6/30.
- WHEN:** End of Year⁴

•This indicator comprises the **3rd chain** in the Events Template.

Data Source:

- Demographic file from SMS to Level 0 ^{1, 2}
- Enrollment file from SMS to Level 0 ^{1, 2} (**only 4034 enrollment codes**)
- Program Service file from SMS or SP ED program to Level 0 ^{1, 2}
- Events Template from SP ED program ^{1, 3}

THIS DATA IS VERIFIED ON THE VR-12

¹ Make sure you have a demographic and enrollment record for every child that is being reported. If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ October 28, 2010—last day to make corrections in Level 0 and submit to Level 1.

⁴ November 3, 2010—Certification Due Date.

WHAT: Parentally Placed Student with Disabilities

WHO: All districts that have CSE responsibility

RE: Eligibility determination of students who are parentally placed in non-public schools and are referred for determination of eligibility for special education services. Written referral must be received between 7/1 & 6/30.

WHEN: End of year⁴

- This indicator comprises the **4th chain** in the Events Template

Data Source:

- Demographic file from SMS to Level 0 ^{1,2}
- Enrollment file from SMS to Level 0 ^{1,2} (Student must have a 5905 code)
- Program Service file from SMS or SP ED program to Level 0 ^{1,2}
- Events Template from SP ED program to Level 0 ^{1,3}

THIS DATA IS VERIFIED ON THE VR-14

¹ Make sure you have a demographic and enrollment record for every child that is being reported. If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ October 28, 2010—last day to make corrections in Level 0 and submit to Level 1.

⁴ November 3, 2010—Certification Due Date.

Special Education Events Template

Each event that occurs in the following four chains of events has a code as follows:

1. Referral of preschool student for special education eligibility determination	
CPSE01	Initial referral to CPSE
CPSE02	Parental consent to evaluate
CPSE03	CPSE meeting at which evaluation results are discussed (all evaluations are completed)
2. Referral of School-age student for special education eligibility determination	
CSE01	Initial referral to CSE
CSE02	Parental consent to evaluate
CSE03	CSE meeting at which evaluation results are discussed (all evaluations are completed)
3. Transition of children from IDEA, Part C (Early Intervention) to IDEA, Part B (preschool)	
EI01	Initial referral to CPSE
EI02	Parental consent to evaluate
EI03	CPSE meeting to determine eligibility (all evaluations are completed)
EI04	Full IEP implementation
4. Evaluation of parentally placed students for determination of eligibility and provision of special education services	
CSENP01	Initial referral to CSE
CSENP02	Parental consent to evaluate
CSENP03	CSE meeting to discuss evaluation results (all evaluations are completed)
CSENP04	Full Implementation of IEP or IESP or SP

Students that qualify to be reported in EI (2) must also be reported in CPSE (1). Students that qualify to be reported in CSENP (4) must also be reported in CSE (3)

SO:

THE EVENTS TEMPLATE IS COMPRISED OF INDICATOR 11, 12 AND PARENTALLY PLACED IN NONPUBLIC SCHOOLS STUDENT DATA

- Indicator 11 has 2 parts in chain, Preschool and School-age elements
- Indicator 12 has 1 part in chain, Transition from EI to CPSE
- The 4th chain is for the evaluation of parentally placed students in nonpublic elementary and secondary schools for eligibility for special education.

THE VERIFICATIONS REPORTS ASSOCIATED WITH IT ARE:

- **VR-11**
- **VR-12**
- **VR-14**

WHAT: End of Year Snapshot
WHO: All Districts
RE: Total number of preschool SWD receiving Sp Ed Programs and Services at any time during the 09-10 school year
WHEN: End of Year⁴

Data Source:

Demographic file from SMS to Level 0 ^{1, 2}
Enrollment file from SMS to Level 0 ^{1, 2}
Program Service file from SMS or SP ED program ^{1, 2}
End of Year Snapshot from SP ED program ^{1, 3}
 Primary Service Code
 Primary Service Provider
 Snapshot Date—July 1, 2009

THIS DATA IS VERIFIED ON THE VR- 13

¹ Make sure you have a demographic, enrollment and disability program service record for every child that is being reported. If you need to add a child, make sure you submit a new demographic, enrollment and program service record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ October 28, 2010—last day to make corrections in Level 0 and submit to Level 1.

⁴ November 3, 2010—Certification Due Date.

WHAT: INDICATOR 7 – Preschool Outcomes **(replaces PD-10)**
WHO: Only districts responsible for reporting INDICATOR 7
RE: Percent of preschool children with IEPs who demonstrate improved outcomes in 3 early childhood outcome areas using the Child Outcomes Summary Form (COSF). The COSF is defined as a test group
When: End of Year⁴

Data Source:

- Demographic file from SMS to Level 0 ^{1, 2}
- Enrollment file from SMS to Level 0 ^{1, 2}
- Assessment Fact Template from SP ED program to Level 0 ^{1, 2}

THIS DATA IS VERIFIED ON THE VR-15

¹ Make sure you have a demographic and enrollment record for every child that is being reported. If you need to add a child, make sure you submit a new demographic and enrollment record to Level 1.

² July 29, 2010--last day to make corrections in Level 0 and submit to Level 1.

³ October 28, 2010—last day to make corrections in Level 0 and submit to Level 1.

⁴ November 3, 2010—Certification Due Date.