



Testing NYSAA Eligible Students

How to Code Students as Eligible to Take the NYSAA

Required elements:

- 0220 – **Eligible for Alternate Assessment code** in Program Services
- **Disability type** in Program Services
- **Grade Level** “UNGRADED” by putting a grade of 13 for K-6 **OR** 14 for 7-12 in **BOTH** Demographics and Enrollment

In some cases, a student might start the year as a graded student and then the CSE will change his or her grade to ungraded making the student eligible to take the NYSAA.

- If he/she is staying in the **same** building, follow these steps to properly code the student:
 1. End the existing enrollment record with an exit code 782 “Entry into a different grade in the same school building” – with the SAME GRADE as the original 0011 record.
 2. Next, enroll the student as UNGRADED (13 for K-6 or 14 for 7-12) with a new 0011 enrollment record into the SAME building.
- If he/she is going into a **different** building, follow these steps to properly code the student:
 1. End the existing enrollment record with an exit code 153 “Transferred to another school in this district or to an out-of-district placement” – with the SAME GRADE as the original 0011 record.
 2. Next, enroll the student as UNGRADED (13 for K-6 or 14 for 7-12) with a new 0011 enrollment record into the NEW building.

Use this chart to determine which assessment to administer to NYSAA eligible students:

Assessments by Birth Date/Age for Ungraded Students in 2008–09

Assessments	Birth Dates	Reaches This Age Between September 1, 2008 and August 31, 2009
Grade 3: NYSAA, NYSTP ELA, NYSTP mathematics, NYSESLAT, and Reading First	September 1, 1999— August 31, 2000	9
Grade 4: NYSAA, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 1998— August 31, 1999	10
Grade 5: NYSAA, NYSTP ELA, NYSTP mathematics, NYSTP social studies, and NYSESLAT	September 1, 1997— August 31, 1998	11
Grade 6: NYSAA, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 1996— August 31, 1997	12
Grade 7: NYSAA, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 1995— August 31, 1996	13
Grade 8: NYSAA, NYSTP ELA, NYSTP mathematics, NYSTP science, NYSTP social studies, and NYSESLAT	September 1, 1994— August 31, 1995	14
Secondary-Level NYSAA ELA, mathematics, science, social studies	September 1, 1990— August 31, 1991	18

IMPORTANT - It is the **0220 enrollment code and the ungraded grade level** that allow answer sheets to be created for students. Date of Birth is used to determine the grade level NYSAA answer sheet that will be printed for each student. An accurate date of birth is necessary to receive a valid score.