

**VALLEY STREAM UNION FREE SCHOOL DISTRICT THIRTY
QUESTION/COMMENT FORM**

BOARD MEETING DATE: _____

I wish to address the Board Regarding: _____

This item is number _____ on the agenda.

Name: (please print) _____

Address: _____

Phone Number: _____

Organization represented: (if any) _____

Guidelines for Questions/Comments

- Each speaker **must** complete a question/comment form prior to asking a question or making a comment at the Board Meeting.
- Each speaker will be limited to 3 minutes.
- Everyone will have a chance to speak.
- Anyone wishing to speak a second time can do so after all first time speakers have been addressed.

PLEASE NOTE THIS FORM WILL ALSO BE ON OUR WEBSITE FOR YOUR CONVENIENCE.

Board of Education Meetings

The Board of Education has announced some new guidelines for Board of Education Meetings. In developing these guidelines, Trustees are looking forward to increased opportunity at Board Meetings for discussion of programs, providing information to the school community and recognizing student achievement?

- **Public participation** is placed on the agenda at the beginning of each Board Business Meeting, before the Board takes any action. This is so there is an opportunity for all members of the public to ask a question about or make a comment on any item on the agenda before action is taken. There will also be a Public Participation session at the end of each Board Business Meeting. A microphone will be set up so that members of the public can be easily heard by the Board and audience. In order to ensure that all members of the public who wish to be heard have an opportunity to do so, each speaker will have a time limit of three minutes. Also, everyone will have a chance to speak, first, before someone speaks again.
- **Consent agenda.** In the future, rather than reading and voting on each separate resolution, Board members will vote on all items with a section of the Agenda, for example, Education/Business, Items A-F. This is intended to save time and provide more opportunity for discussion, information and student recognition. The Agenda for each Board Meeting will be posted on the website the Saturday before the meeting, however, so members of the Public have the opportunity to review agenda items ahead of time. Anyone who wishes to speak regarding any agenda item should submit their question/comment to the District Clerk that night, before the start of the Board Meeting. (Request for Comment forms are available at the Board Meeting or can be downloaded from the website).

A Trustee may request that any item on the consent agenda be pulled for discussion and a separate motion for action be made on that particular item. Personnel appointments and recognitions will be made separate from the consent agenda so the Board can acknowledge and welcome staff members.

All meetings begin at 8:00 and are held at Shaw Avenue Elementary School.