

These are the official minutes of the regular meeting of the Valley Stream UFSD #30 Board of Education.

Date: October 24, 2011

Location of Meeting:

Shaw Avenue Library Media Center

Board Members Present:

E. Antonelli, C. Pean, C. Stewart, J. Lavery

Board Members Absent:

K. Cummings

Staff Members Present:

E. Kanas, Superintendent of Schools
L. Rutkoske, Assistant Superintendent for Business
G. Poole, Assistant to the Superintendent

A. O'Brien, District Clerk

Others in Attendance:

A. McDonald, J. Santarpia, E. Fitzgerald, B. Lesser, N. Blankshine, M. Golfo, J. Lufrano, O. McDonald, J. Kozub, J. Lowry, M. Hevia, S. Stiefel, S. Schulman, P. Serio, J. Innella, M. Charles, D. Cerrone, N. Nelson, et al.

I. A quorum being present, the meeting was called to order at 8:03 p.m.

II. Superintendent's Report

- A. Alan Yu, CPA of Cullen & Danowski, LLP., gave a presentation on the audit findings and financial statements for the school year ending 06/30/11.
- B. Dr. Kanas congratulated the Clear Stream winners - Waldinger Summer Reading Cup.
- C. Dr. Kanas gave an update on the State Content Advisory Committee.
- D. Dr. Kanas gave an update on the Valley Stream Wellness Committee Report.
- E. Dr. Kanas commended Linda Alonso for her work with a student over the summer.
- F. Dr. Kanas gave an update on residency requirements.
- G. The expedited reading of policy numbers (minor changes - necessary policy revisions) #0100-R, 1100, 1500, 1500-R, 5020.3-R, 6700-R were presented.
- H. The third reading of policy #6245 was presented.
- I. The Monthly Reports (attached) were accepted as submitted.

III. Board President's Report

- A. Trustee Antonelli updated the public on the NYSSBA Voting Resolutions for the NYSSBA Annual Convention in Buffalo.
- B. Trustee Antonelli gave an update on a Consolidation Study.
- C. Correspondence – There was none.

IV. Public Comment - There was none.

V. Approval of Minutes

- A. Reading/Adoption of Minutes (see attachments)
 - 1. On a motion by Trustee Lavery, seconded by Trustee Stewart and carried the Board of Education dispensed with the reading of the minutes as listed.

Regular Meeting	September 19, 2011
Work Session Meeting	October 17, 2011
Audit Committee Meeting	October 17, 2011

V. Approval of Minutes (continued)

A. Reading/Adoption of Minutes continued (see attachments)

2. On a motion by Trustee Lavery, seconded by Trustee Stewart and carried the Board of Education accepted as presented the minutes as listed.

Regular Meeting	September 19, 2011
Work Session Meeting	October 17, 2011
Audit Committee Meeting	October 17, 2011

VI. Education – New Business

A. Resignation –Substitute Teacher

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education accepted the attached letter of resignation from the following substitute teacher.

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jaclyn Craig	Substitute Teacher	09/22/11

B. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education accepted the resignation of Susan E. Stiefel from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.9) and the Retirement Incentive (Section 5.40) as indicated in Ms. Stiefel's letter of 10/08/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

C. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Lavery and carried the Board of Education accepted the resignation of Sharon Schulman from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.9) and the Retirement Incentive (Section 5.40) as indicated in Ms. Schulman's letter of 10/03/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

D. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Lavery and carried the Board of Education accepted the resignation of Mary Clavin-Reinhard from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.9) and the Retirement Incentive (Section 5.40) as indicated in Ms. Clavin-Reinhard's letter of 10/10/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

E. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Lavery and carried the Board of Education accepted the resignation of Judith Post from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.9) and the Retirement Incentive (Section 5.40) as indicated in Ms. Post's letter of 10/10/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

VI. Education – New Business (continued)

F. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education accepted the resignation of Mela Golfo from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.10) and the Retirement Incentive (Section 5.40) as indicated in Ms. Golfo's letter of 10/13/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

G. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education accepted the resignation of Joanne Lufrano from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.9) and the Retirement Incentive (Section 5.40) as indicated in Ms. Lufrano's letter of 10/13/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

H. Retirement - Faculty

On a motion by Trustee Pean, seconded by Trustee Lavery and carried the Board of Education accepted the resignation of Linda Alonso from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement (Section 5.10) and the Retirement Incentive (Section 5.40) as indicated in Ms. Alonso's letter of 10/13/11 and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 06/30/12.

I. Appointment Substitute Teachers/Nurses

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved the appointment of the following individuals to the position of Substitute Teachers/Nurses at the per diem rate for substitutes for the 2011-12 school year, with no benefits.

<u>Substitute Teacher</u>	<u>Beginning</u>	<u>Ending</u>
Temenoujka Resnick	10/25/11	06/30/12
Victoria Rodriguez	10/25/11	06/30/12
Karen Regenstein	10/25/11	06/30/12
 <u>Substitute Nurse</u>		
Kimberly McGovern	10/25/11	06/30/12

J. Gate – Faculty

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved the passage of the following faculty member, as per VSTA contract, as per the following gate schedule.

<u>Faculty Member</u>	<u>School</u>	<u>Tenure Area</u>	<u>Effective Date</u>	<u>Degree</u>
Nelson, Natalie	CSA	Classroom Teacher	10/28/11	M + 15

VI. Education – New Business (continued)

K. Clubs

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved the clubs for the 2011-12 school year as indicated on the attached club lists.

L. Student Observer Placements/Student Teacher Placements

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education authorized placement of the following Student placements.

1. Student Observer Placements:

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Adelphi University</u> Jon-Eric Borgersen	<u>Shaw Avenue School</u> E. Van Keuren, PE	Spring Semester 10 hrs/wk. (120 hrs.)
<u>Hofstra University</u> Cristin Peragine	<u>Shaw Avenue School</u> M. Lauro, Gr. 6	10/25/11-12/09/11 (30 hours)
<u>SUNY Oneonta</u> Chelsea Williams	<u>Shaw Avenue School</u> J. Granger, Gr. 3	11/21/11 – 11/23/11 (10 hrs.)
<u>Suny Old Westbury</u> Sheneah Hope	<u>Shaw Avenue School</u> M. Ficarrota, Kgn.	Fall Semester 20 hours

2. Student Teacher Placements:

<u>Molloy College</u> Kathleen Carter	<u>Shaw Avenue School</u> T. Donoghue, Gr. 4 (Co-Teaching/Inclusion)	10/31/11 – 12/16/11
<u>Toro College</u> Michele Marturano	<u>Shaw Avenue School</u> <u>S. Lipski, Gr. 3</u> <u>(Co-Teaching/Inclusion)</u>	Fall Semester 100 hours

M. Psychologist Interns

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education authorized placement of the following psychologist interns.

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>St. John's University</u> Jaclyn Belski	Forest Road School Dr. Lauraine Casella	3 days per week
<u>Pace University</u> Gurlene Saini	Forest Road School Dr. Lauraine Casella	2 days per week
<u>Adelphi University</u> Sonya Jackson	Forest Road School Dr. Lauraine Casella	1 day per week
<u>University of the Pacific</u> Karen Zarazoga	Clear Stream Avenue School J. Orleanna	2 days per week

VI. Education – New Business (continued)

N. Service Learning – Molloy College

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved the service learning placement of Molloy College student Thomas Vaughan to the AIS Academy on Thursdays from October 20th to December 8th.

O. Committee for Special Education

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education agreed to provide programs and services for the following special education students as indicated.

P. Committee for Preschool Special Education

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education agreed to provide programs and services for the following preschool special education students as indicated.

Q. Board of Education Policies, Regulations and Exhibits

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education accepted and approved the following board policies, regulations & exhibits. (These policies are on file in the Office of the Superintendent.)

<u>Policy #</u>	<u>Policy</u>
0100-R	Equal Opportunity and Nondiscrimination Regulation
1100	Public Information Program
1500	Public Use of School Facilities
1500-R	Public Use of School Facilities Regulation
5020.3-R	Procedures to Implement Section 504 of the Rehabilitation Act of 1973
6245	Fund Balance
6700-R	Purchasing Regulation

R. Rescind/Replacement of Board Motions

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education rescinded items 12-P and 12-R (approved at the 07/05/11 Reorganization Meeting) and replaced them with the following upon the advise of counsel.

1. Designee for Issues Related to Employment

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved Lisa Rutkoske, Assistant Superintendent for Business, to be appointed Board of Education designee (officer) to coordinate efforts to comply with and carry out responsibilities with regard to employees and applicants under the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1975 and the Americans with Disabilities Act. This replaces item 12-P – approved 07/05/11.)

2. Designee for Issues Related to Students

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved Paul Stellino, Interim Director of Special Education, to be appointed Board of Education designee (officer) to coordinate efforts to comply with and carry out responsibilities with regard to students under the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. (This replaces item 12-R - approved 07/05/11.)

VII. Business – New Business

A. Civil Service Resignations

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education accepted the following Civil Service resignations.

<u>Name</u>	<u>Appointment</u>	<u>Effective</u>
Jessica Galanti	School Monitor P/T	09/30/11

B. Civil Service Appointments

On a motion by Trustee Pean, seconded by Trustee Stewart and carried the Board of Education approved the following civil service appointments, in accordance with the salary schedule in effect for non-aligned employees.

<u>Name</u>	<u>Position</u>	<u>Appointment</u>	<u>Step</u>	<u>Location</u>	<u>Effective</u>
Lori Berzner	Teacher Aide	Part-time	Step 1	District	10/25/11*
		Substitute			

C. Purchasing Guidelines

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved the attached 2011-12 purchasing guidelines.

D. Budget Calendar

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved the attached 2012-13 budget development calendar and school budget deadlines and actions.

E. Internal Audit Reports

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education accepted and approved the 2010-11 internal auditor (Nawrocki Smith) reports. (These reports are on file in the Office of the Superintendent.)

F. Nassau BOCES Letter of Intent - Increase

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved an increase in the 2011-12 Nassau BOCES Letter of Intent in the amount of \$492 for library on-line data base service. (The original LOI for this item was previously approved for \$12,000. This increase will bring it up to \$12,492.)

G. Nassau BOCES Letter of Intent - Increase

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved an increase in the 2011-12 Nassau BOCES Letter of Intent, in the amount of \$416.25 in order to participate in the grade 4 MAP for Science Assessment component of NWEA.

H. Copier Service Agreement

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved the attached OCE copier service agreement for the Forest Road School Copystar CS-1530 copier.

VIII. Finance – New Business

A. Treasurer’s Report

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education accepted and approved the attached Treasurer’s Report for the months ending September 2011.

B. Revenue & Expenditure Reports

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education accepted and approved the 2011-12 Revenue and Expenditure Reports that are attached.

C. Claims Audit Findings

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education adopted the internal claim audit finding of R. S. Abrams for 09/20/11, & 10/04/11 visits. Please note that 535 items were reviewed and there was (1 non-conformance, 99.81% in conformance). Please see the attached documents.

D. Management Representation Letter

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education approved the attached management representation letter for fiscal year ending 06/30/11 and retroactively authorized the Superintendent of Schools and Interim Assistant Superintendent for Business to execute such.

E. Management Letter, Audit Opinion and Financial Statements 2010-11

On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education accepted and approved the management letter, audit opinion and financial statements for fiscal year ending 06/30/11. (These reports are on file in the business office.)

IX. Items of Information – There were none.

X. Old Business – There was none.

XI. Public Comment - There was none.

On a motion by Trustee Pean, seconded by Trustee Lavery and carried, the Regular meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Lisa Rutkoske
Deputy District Clerk