

**These are the official minutes of the reorganization meeting of the Valley Stream Union Free School District #30 Board of Education.**

Date: July 5, 2011

**Board Members Present**

E. Antonelli, C. Pean, K. Cummings,  
C. Stewart, J. Lavery

**Board Members Absent**

**Staff Members Present**

Dr. E. Kanas, Superintendent of Schools  
L. Rutkoske Assistant Superintendent for Business  
P. Stellino, Interim Director of Special Education  
A. Cedrone, District Treasurer  
A. O'Brien, District Clerk  
K. Scuderi, Account Clerk

**Others in Attendance**

Paul Stellino, Jr. A. Rosa-McDonald

1. The Reorganization Meeting was called to order at 8:02 pm.
2. A roll call was made and it was determined that a quorum was present.
3. On a motion by Trustee Antonelli, seconded by Trustee Stewart and carried, the District Clerk was appointed temporary chairperson.
4. As the newly elected Trustee of the Board of Education, Trustee Cummings took the oath of office and entered same in the Oath Book.
5. Nominations for President for the school year 2011-12 were then submitted. On a motion by Trustee Cummings and seconded by Trustee Lavery, Trustee Antonelli was nominated for President. Hearing no other nominations, the nominations were declared closed and Trustee Antonelli was elected President.
6. As the newly elected President of the Board of Education, Trustee Antonelli took the oath of office and entered same in the Oath Book. The Clerk relinquished the chair to Trustee Antonelli.
7. Nominations for Vice President for the school year 2011-12 were then submitted. On a motion by Trustee Cummings and seconded by Trustee Stewart, Trustee Pean was nominated for Vice President. Hearing no other nominations, the nominations were declared closed and Trustee Pean was elected Vice President. As the newly elected Vice President of the Board of Education, Trustee Pean took the oath of office and entered same in the Oath Book.

8. On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education appointed the following officers for the 2011-12 school year:

a. District Clerk

Anne O'Brien was appointed District Clerk from 07/01/11 to 06/30/12, at a salary of \$9,983.

b. District Treasurer

Anthony Cedrone, was appointed District Treasurer from 07/01/11 to 06/30/12, at a salary of \$10,486.

The District Clerk, District Treasurer and the Superintendent of Schools took the oath of office and entered same into the Oath Book.

9. Superintendent's Report

a. L. Rutkoske gave an update on Energy Performance Initiatives.

b. The third public reading Board Policies, Regulations and Exhibits 5300, 6800, 6830, 6830-R, 6831, 6831-R 6900, 7000, 7100, 7120, 7365, 7365-E, 7500 were presented.

10. Public Comment: There was none.

11. Approval of Minutes

a. Reading/Adoption of Minutes (see attachments)

1. On a motion by Trustee Lavery, seconded by Trustee Stewart and carried, the Board of Education dispensed with the reading of the minutes as listed.

Special Meeting June 23, 2011

Regular Meeting June 27, 2011

2. On a motion by Trustee Lavery, seconded by Trustee Stewart and carried, the Board of Education accepted as presented the minutes as listed

Special Meeting June 23, 2011

Regular Meeting June 27, 2011

12. Other Appointments for the 2011-12 School Year

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education appointed the following individuals or companies for the 2011-11 school year: (12a – 12w)

a. School Medical Officer Dr. Ashok K. Ram  
801 Rockaway Ave.  
Valley Stream, NY 11580

\*Per student examination \$ 50.00

Per site visit \$100.00

\*Per staff examination \$100.00

Per hour for CSE \$250.00

Urine analysis \$ 25.00

PPD \$ 50.00

(\*Including medical tests and other procedures as required by New York State Education Department and federal guidelines.)

12. Other Appointments for the 2011-12 School Year - (continued)

- b. School Attorney Keane & Beane  
445 Hamilton Ave, Suite 1500  
White Plains, NY 10601  
Retainer up to 175 hours \$28,000  
Per hour for work beyond scope of retainer \$ 210  
Per hour for negotiations \$ 210 (\$240 for senior partners)
- c. External Auditor Cullen & Danowski LLP  
Certified Public Accountants  
1650 Route 112  
Port Jefferson Station, NY 11776-3060  
fee not-to-exceed \$37,400
- d. Claims Auditor R. S. Abrams & Co. LLP  
Certified Public Accountants  
3033 Express Drive North  
Islandia, NY 11749  
fee not-to-exceed \$23,400
- e. Internal Auditor Nawrocki Smith, LLP  
Certified Public Accountants  
290 Broad Hollow Road  
Melville, NY 11747  
fee not-to-exceed \$33,240\*
- f. Architect John A. Grillo Architect, P.C.  
1213 Main Street  
Port Jefferson, NY 11777  
Percentage basis: design specifications on capital projects  
fee to be determined by project.
- g. Attendance Officer Susan Lombardo, R.N., School Nurse  
Rate: \$500
- h. Coordinator of Nurses Susan Lombardo, R.N., School Nurse  
Annual Stipend: \$500\*  
(\*2010-11 contract settlement pending)
- i. School Purchasing Agent  
Lisa Rutkoske, Assistant Superintendent for Business, to be appointed purchasing agent and be authorized to purchase supplies, equipment and services as needed, and per Board Policy in the schools of the District. In the absence of the Assistant Superintendent for Business, Dr. Elaine Kanas, Superintendent, is authorized to act as alternate purchasing agent.

12. Other Appointments for the 2011-12 School Year - (continued)

j. Board of Registry and Canvass

Chief Inspectors (3)	*	* (Rates will be in accordance with the 2011-12 Salary Schedule for non-aligned employees and inspectors. Number of personnel may change based on need.)
Asst. Inspectors (3)	*	
Election Inspectors (26)	*	
Clerical (12)		

k. Deputy District Clerk

Lisa Rutkoske, Assistant Superintendent for Business, to be appointed Deputy District Clerk to carry out the duties of the District Clerk when the clerk is unavailable.

l. Special Education

Committee on Special Education

Chairperson: Paul Stellino

Alt. Chairperson: Jennifer Orellana, Dr. Lauraine Casella, Dr. Dana Santomenna, Patricia Phillips-Rice

Special Education Teachers: Kim Jones-Sands, Patricia Serio, Gloria Weeks, Rosemary Decker-Lawson, Erica Dody, June Innella, Anthony Auciello, Deborah Scheel, Jamie Lowry, Cathy Wood, Lisa Freisem

Alternate Sp. Ed. Teachers/

Related Service Providers: Patricia Phillips-Rice, Sharon Schulman, Sharon Benyaminy, Jennifer Kozub

Regular Education Teachers: All general education teachers

Psychologist: Dr. Lauraine Casella

Psychologists (Alternates): Jennifer Orellana, Dr. Dana Santomenna

Social Workers: Laurie Buelvas-Kritas

Physicians: Dr. Ashok Ram

Parent Members: See CSE/CPSE Parent Member attachment

Subcommittee on Special Education – Clear Stream Avenue School

Chairperson: Paul Stellino

Alt. Chairpersons: Jennifer Orellana

Psychologist: Jennifer Orellana

Social Worker: Laurie Buelvas-Kritas

Special Education Teachers: Patricia Serio, June Innella

Alternate Sp. Ed. Teacher/

Related Service Providers: Sharon Schulman

Regular Education Teacher: All general education teachers in Clear Stream Avenue School

12. Other Appointments for the 2011-12 School Year - (continued)

1. Special Education – (continued)

Subcommittee on Special Education – Forest Road School

Chairperson: Paul Stellino  
Alt Chairperson: Dr. Lauraine Casella  
Psychologist: Dr. Lauraine Casella  
Social Worker: Laurie Buelvas-Kritas  
Special Education Teachers: Kim Jones-Sands, Jamie Lowry, Lisa Freisem,  
Cathy Wood, Deborah Scheel  
Special Education Teachers/  
Related Service Providers: Sharon Benyaminy, Jennifer Kozub  
Regular Education Teachers: All general education teachers in Forest Road School

Subcommittee on Special Education – Shaw Avenue School

Chairperson: Paul Stellino  
Alt Chairpersons: Dr. Dana Santomenna  
Psychologist: Dr. Dana Santomenna  
Social Workers: Laurie Buelvas-Kritas  
Special Education Teachers: Gloria Weeks, Rosemary Decker-Lawson, Anthony  
Auciello, Erica Dody  
Alternate Sp. Ed. Teacher/  
Related Service Providers: Patricia Phillips-Rice  
Regular Education Teacher: All general education teachers in Shaw Avenue School

Committee for Pre-School Special Education

Chairperson: Paul Stellino  
Alt. Chairperson: Jennifer Orellano, Dr. Lauraine Casella, Dr. Dana  
Santomenna, Patricia Phillips-Rice  
Psychologist: Dr. Lauraine Casella  
Social Workers: Laurie Buelvas-Kritas  
Alt. School Psychologist: Jennifer Orellana, Dr. Dana Santomenna  
Special Education Teacher: Patricia Serio, Gloria Weeks, Kim Jones-Sands,  
Rosemary Decker-Lawson, Erica Dody, June Innella,  
Anthony Auciello, Deborah Scheel, Jamie Lowry, Cathy  
Wood, Lisa Freisem.  
Alternate Sp. Ed. Teachers/  
Related Service Providers: Patricia Phillips-Rice, Sharon Schulman, Sharon  
Benyaminy, Jennifer Kozub  
Regular Education Teacher: All kindergarten general education teachers district wide.  
Parent Members: See CSE/CPSE Parent Member attachment.  
Surrogate Parent: Vanessa Peebles

12. Other Appointments for the 2011-12 School Year - (continued)

- m. Impartial Hearing Officer Designees  
BE IT RESOLVED, that the Board of Education of Valley Stream Union Free School District Thirty designates the President or, in the absence of the President, the Vice President of the Board of Education to make appointments of impartial hearing officers when needed on behalf of the Board of Education and such individuals are authorized to act individually.
- n. Designee for Residency Issues  
Dr. Elaine Kanas, Superintendent, to be appointed Board of Education designee (officer) to determine all cases of student residency as per Part 100.2(w) of the Commissioner's Regulations.
- o. Alternate Designee for Residency Issues  
The following administrator to be appointed Board of Education alternate designee (officers) to determine all cases of student residency as per Part 100.2(w) of the Commissioner's Regulations: Lisa Rutkoske, Assistant Superintendent for Business.
- p. Designee for Section 504 Issues  
Lisa Rutkoske, Assistant Superintendent for Business, to be appointed Board of Education designee (officer) to determine all issues relative to Section 504 of the Rehabilitation Act of 1973.
- q. Designee for Section 504 Committee Chairperson  
Paul Stellino, Interim Director of Special Education, to be appointed Board of Education designee, or in his/her absence one of the three school psychologists, as Section 504 Committee Chairperson.
- r. Designee for Title IX Issues  
Dr. Elaine Kanas, Superintendent, to be appointed Board of Education designee (officer) to determine all issues concerning Title IX of the Federal Educational Amendments of 1972.
- s. Medicaid Compliance Officer  
Paul Stellino, Interim Director of Special Education, to be appointed Board of Education designee as Medicaid Compliance Officer.
- t. Liaison for Homeless Children  
Paul Stellino, Interim Director of Special Education, to be appointed Board of Education designee as the district's liaison for homeless children.

12. Other Appointments for the 2011-12 School Year (continued)

u. Committee Chairs

The appointment of the following faculty members as committee chair's at the annual stipend rate of \$1,500 (pro-rated if position is shared) for the 2011-12 school year.

<u>Committee Chair</u>	<u>Faculty Member</u>
Social Studies Committee Chair	TBD
Science Committee Chair	Ralph Laudano
Math Committee Chair	Joann Lufrano
ELA Committee Chair	Cathy Itri
Technology Committee Chair	Keri Kaufman

v. Wellness Coordinator

The appointment of Eric Van Keuren as the Wellness Coordinator for the school year 2011-12.

w. Instructional Material Review Committee

The appointment of Lauren Weick as the Literacy Coordinator Representative, Valerie D'Alto as the Elementary Classroom Teacher, Erin Malone as the Elementary Principal and Jackie Capewell as the Library Media Specialist from the Curriculum Instruction and Assessment Council as well Dr. Marie Bernard as the parent representative from the Professional Development Planning Committee to be on the Instructional Material Review Committee.

13. Appointment of CHSD Board Representatives for the 2011-12 School Year

On a motion by Trustee Lavery, seconded by Trustee Stewart and carried, the Board of Education authorized the following designations:

Elise Antonelli  
Kenneth Cummings  
Carolyn Pean

14. Authorization of Designations

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized the following designations: (14a – 14f)

a. Official Bank Depositories

T. D. Bank	MBIA CLASS
J. P. Morgan Chase Bank	Citibank
Capital One	

14. Authorization of Designations (continued)

b. Accounts

Resolution to empower the District Treasurer, with the approval of the Superintendent of Schools and the Assistant Superintendent for Business, to establish all necessary commercial banking and investments accounts for money belonging to the District in its various funds as authorized and indicated below:

General Fund  
Trust and Agency Fund  
Federal Fund  
Capital Fund  
Risk Retention Fund

The single signature of the District Treasurer will be required for withdrawals from these accounts. The President of the Board of Education is authorized to act as an alternate in the District Treasurer's absence. In the absence of both the Treasurer and the President of the Board, the use of either's facsimile signature is authorized.

The District Treasurer, upon approval from the Superintendent of Schools and the Assistant Superintendent for Business, is authorized to open and maintain third party collateral holding accounts in commercial banks in order to comply with New York State mandates on securing investments of school district funds.

c. Certification of Payrolls

Dr. Elaine Kanas, the Superintendent of Schools, is authorized to certify all payrolls prepared on behalf of the school district for the 2011-12 school year. In the absence of the Superintendent of Schools, the Assistant Superintendent for Business is authorized as alternate payroll certification officer.

d. Audit and Certification of Bills for Payment

Be it resolved that all bills and claims shall be audited and certified by the firm of R. S. Abrams & Co. LLP, VS UFSD #30's claims auditor, before payment during the 2011-12 school year.

e. Bids

Be it resolved that Lisa Rutkoske, Assistant Superintendent for Business or Dr. Elaine Kanas, Superintendent of Schools, be authorized to issue, receive and open all bids.

f. Publication of Legal Notices

Be it resolved, that Newsday, The Valley Stream Herald and The New York Times be designated as newspaper publications for all legal notices and other such data that is required to be published by law.

15. Bonding of Personnel

- a. On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized the approval of a blanket bond in the amount of two million dollars covering all employees including the Board of Education President, District Treasurer, District Clerk, Superintendent of Schools and Assistant Superintendent for Business, the annual premium for such blanket coverage not to exceed \$5,000.

16. Approval of Other Items

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized the following other items: (16a – 16n)

- a. Board of Education monthly meetings and work sessions. See attached calendar.
- b. Mileage reimbursement rate will be set to the IRS rate in effect on the date the expense is incurred.
- c. Salary rates for per diem substitutes for the 2011-12 school year:
  - \$105 per day for the first ten days
  - \$110 per day on the eleventh day in the same position
  - \$110 per day after fifty days of services in any position
  - \$115 per day after one hundred days in any position

No benefits are involved with these positions.

Salary rate for contract substitute teachers, contract inclusion substitute teachers, contract IST and contract PBIS substitute teachers is set at \$115 per diem for the 2011-12 school year. No benefits are involved with these positions.

- d. Petty Cash Accounts are authorized for the positions and amounts listed below:

District Clerk	\$100.00
Superintendent of Schools	\$100.00
Assistant Superintendent for Business	\$100.00
Assistant to the Superintendent for Curriculum & Instruction	\$100.00
Interim Director of Special Education	\$100.00
Director of Technology	\$100.00
Principal, Clear Stream Ave. School	\$100.00
Principal, Forest Rd. School	\$100.00
Principal, Shaw Ave. School	\$100.00

- e. Authorization for the payment in advance of claims audit for public utility services, postage, health insurance premiums, credit card charges and such other items that may be authorized by §1724.3 of the New York State Education Law.

16. Approval of Other Items (continued)

- f. Authorization for Board of Education and the Superintendent of School's membership in the National School Boards Association, New York State School Boards Association and the Nassau-Suffolk School Boards Association for the 2011-12 school year and authorization for them to attend conferences or conventions with expenses as deemed appropriate.
- g. Authorization for Board of Education membership in Valley Stream Chamber of Commerce for the 2011-12 school year.
- h. Authorization for the district to renew the American Express yearly membership for one year at the annual renewal rate.
- i. Authorization for the continuation of the 2010-11 school year memberships, dues, subscriptions and publications for educational/professional organizations in the 2011-12 school year.
- j. Public Officers Law §18  
Adopt the following resolution adopting Public Officers Law §18:  
  
RESOLVED, that as a "public entity" pursuant to Public Officers Law §18(1)(a), the Valley Stream Union Free School District Thirty hereby expressly agrees pursuant to Public Officers Law §18(2)(b) to confer the benefits of Public Officers Law upon the employees of the Valley Stream Union Free School District Thirty and to be held liable for the costs incurred under its provisions; and it is further  
  
RESOLVED, that these benefits are expressly intended to supplement any and all other statutory protections.
- k. Health and Welfare Services  
Accept and approve all health & welfare service contracts in the 2011-12 school year, and authorize the requested parties to execute such.
- l. Special Education Tuition & Parentally Placed Services  
Accept and approve all special education tuition agreements and parentally placed tuition agreements in the 2011-12 school year, and authorize the requested parties to execute such.
- m. Board of Education Policies, Regulations and Exhibits  
Reaffirm all policies, regulations and exhibits that have been previously approved and in effect on 06/30/11.
- n. Home Tutor Services  
Approve the provision of home tutoring services for the 2011-12 fiscal year.

17. Other Business

I. Education – New Business

a. Committee for Special Education

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education agreed to provide programs and services for the following special education students as indicated.

b. Board of Education Policies, Regulations and Exhibits

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted and approved the following board policies, regulations and exhibits. (These policies are on file in the Office of the Superintendent.)

<u>Policy #</u>	<u>Policy</u>
5300	Code of Conduct (as amended)
6800	Payroll Procedures
6830	Expense Reimbursement
6830-R	Expense Reimbursement Regulation
6831	Meals and Refreshments
6831-R	Meals and Refreshments Regulations
6900	Disposal of District Property
7000	Facilities Development Goals
7100	Facilities Planning
7120	Enrollment Projections
7365	Construction Safety
7365-E	Construction Safety Exhibit
7500	Naming Facilities

c. Board of Education Policies, Regulations and Exhibits

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted and approved the following deletion of board policies, regulations and exhibits.

<u>Policy #</u>	<u>Policy</u>	<u>Reason</u>
4110	School Calendar	Non-essential
4112	School Day	Non-essential
4300	Curriculum	Non-essential
4310	Basic Instructional Program	Non-essential
4313	Teaching about Religion	Non-essential
4315	Health Education	Non-essential
4316	Physical Education	Non-essential
4317	Teaching about Drugs, Alcohol, Tobacco	Non-essential
4327-R	Homebound Instruction Regulation	Non-essential
4328	Alternative Education Programs	Non-essential
4350	Multicultural/Global Education	Non-essential
4420	Class Size	Non-essential
4510	Instructional Materials	Non-essential
4510.1	Instructional Technology	Non-essential
4524	School Libraries	Non-essential; covered in 4511
4600	Guidance Programs	Non-essential
4712	Student Progress Reports to Parents	Non-essential; covered by 4710
4720	Testing Programs	Non-essential; outdated

17. Other Business

I. Education – New Business (continued)

c. Board of Education Policies, Regulations and Exhibits (continued)

Policy #	Policy	Reason
4730	Homework Requirement	Non-essential
4760	Makeup Opportunities	Covered by 4710 and 5100
4821	School Ceremonies and Observances	Non-essential
4830	Assemblies	Non-essential
5020	Equal Educational Opportunities	Covered by 0100
5120	School Census	Non-essential
5140	Entrance Age	Non-essential
5150	School Admissions	Non-essential
5154	Assignment of Students to Classes	Non-essential; building level
5155	Student Withdrawal from School	Non-essential; covered by law
5182	Released Time for Religious Instruction	Non-essential; covered by law
5191	Students with HIV-Related Illness	Covered by 0150
5225	Student Personal Expression	Non-essential; per attorney
5400	Student Welfare	Non-essential
5400-R	Student Welfare Regulation	Non-essential, but could be part of the district's School Safety Plan.
5430	Student Psychological Services	Non-essential
5431	Suicide Prevention	Non-essential; covered professionally
5431-R	Suicide Prevention Regulation	Non-essential; covered professionally
5450	Student Safety	Non-essential
5451	Supervision of Students	Non-essential
5465	Child Abuse in an Educational Setting	Renumbered - will be 9620
5800	Student Awards and Scholarships	Non-essential
6100	Annual Budget	Non-essential; restates the law
6111	Budget Deadlines and Schedules	Covered in 6100 and 6100-R
6112	Determination of Budget Priorities	Non-essential
6113	Dissemination of Budget Recommendations	Non-essential; covered elsewhere
6120	Budget Hearing	Non-essential; see policy 1050
6130	Budget Adoption	See policy 1050
6135	Contingency Budget	Non-essential; covered by law
6140	Budget Implementation	Non-essential
6200	Revenue	Non-essential
6210	Local Tax Levy	Non-essential
6231	Chapter 1/PSEN Programs and Services	Outdated; no longer needed
6300	Bonds and Tax Anticipation Notes	Non-essential; covered by law
6500	Bonded Employees and Officers	Moved to 6400 and covered in 2210
6610	Accounting System	Covered in 6600
6630	Financial Reports and Statements	Covered in 6600
6720	Bidding Requirements	Non-essential
6720-R	Bidding Requirements Regulation	Non-essential
6730	Cooperative Purchasing	Non-essential
6731	State Contracts	Non-essential
7200	Financing Facilities Development	Non-essential
7310	Educational Specifications	Non-essential
7320	Selection of Architect or Engineer	Non-essential

17. Other Business

I. Education – New Business (continued)

c. Board of Education Policies, Regulations and Exhibits (continued)

Policy #	Policy	Reason
7331	Plans, Specifications and Cost Estimates	Non-essential
7350	Site Acquisition	Non-essential
7360	Construction Contracts, Bidding and Awards	Non-essential; covered by law
7810	Closing of Facilities	Non-essential; covered by law

II. Business – New Business

a. Civil Service – Resignations

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the resignation of the following Civil Service employee.

Edward Miller                      Cleaner                      Part-time      FRS      06/30/11

b. Appointment - Part-time School Monitors (Noon Aides)

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the appointments, subject to the discretion of the Superintendent of Schools with respect to appointment and assignment, of the following persons listed on the attached Personnel Sheet as part-time school monitors (noon aides/2hrs daily, unless otherwise indicated) for the period commencing 09/01/11 and terminating 06/30/12 at the rates currently established for part-time nonaligned employees, with no benefits.

c. Appointment - Full Time Teacher Aides

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the appointment of the following persons as listed on the attached Personnel Sheet to the full time teacher aide positions indicated for the period commencing 09/01/11 and terminating 06/30/12, unless otherwise indicated, at the rates currently established for full time, nonaligned employees, with benefits according to the attached terms and conditions of employment contract.

d. Appointment - Teacher Aide - Substitutes

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the appointment of the following persons as listed on the attached Personnel Sheet to the teacher aide – substitute positions indicated for the period commencing 09/01/11 and terminating 06/30/12, unless otherwise indicated, at the rates currently established for full time, nonaligned employees, with no benefits.

17. Other Business (continued)

II. Business – New Business (continued)

e. Appointment - Part-time School Monitors - Substitutes

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the appointments, subject to the discretion of the Superintendent of Schools with respect to appointment and assignment, of the following persons listed on the attached Personnel Sheet as part-time school monitors substitutes for the period commencing 09/01/11 and terminating 06/30/12, unless otherwise indicated, at the rates currently established for part-time nonaligned employees, with no benefits. Pending all Civil Service clearances and certification.

f. Appointment - Part-time Library Aides

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the appointment of the following persons listed on the attached Personnel Sheet to the part-time Library Aide position indicated for the period commencing 09/01/11 and terminating 06/30/12, unless otherwise indicated, at the rates currently established for part-time, nonaligned employees.  
(In this category (2) individuals are eligible to receive health benefits as per attached personnel sheet.)

g. Appointment - Part-time Cleaners

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education retroactively approved the appointment of the following persons as listed on the attached Personnel Sheet to the part-time cleaner positions indicated for the period commencing 07/01/11 and terminating 06/30/12, unless otherwise indicated, at the rates currently established for part-time, nonaligned employees, with no benefits.

h. Appointment – Part-time Cleaner Substitutes

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education retroactively approved the appointment of the following persons as listed on the attached Personnel Sheet to the part-time cleaner substitute positions beginning 07/01/11 and ending 06/30/12, unless otherwise indicated, at the rates currently established for part-time, nonaligned employees, with no benefits.

i. Appointment - Part-time Clerk/Typists (10 month)

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the following persons as listed on the attached Personnel Sheet to the part-time (not to exceed 17.25 hrs/wk) Clerk/Typist Noncompetitive, position at the rates currently established, beginning 07/01/11 and terminating 06/30/12 with no benefits.

j. Appointment - Full Time Clerk Typist – (10 month)

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the following person as listed on the attached Personnel Sheet to the full time (10 month) position of Clerk Typist at the rates currently established, beginning 09/01/11 and terminating 06/30/12.

17. Other Business (continued)

II. Business – New Business (continued)

- k. Appointment - Part Time Clerk Typist Substitute  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the following person as listed on the attached Personnel Sheet to the part time Clerk Typist Substitute position, at the rates currently established, beginning 07/01/11 and terminating 06/30/12, with no benefits.
  
- l. Teacher Aide/School Monitor Coverage  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved on an as needed basis additional hours at each school building in order to facilitate all necessary coverage for the 2011-12 school year.
  
- m. Administrative Student Intern  
On a motion by Trustee Cummings, seconded by Trustee Pean and carried, the Board of Education authorized placement of Paul Stellino, Jr. as an administrative student intern for the 2011-12 school year.
  
- n. ARRA Race to the Top (RTTT) Grant  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education retroactively approved the submittal and disbursement of the ARRA Race to the Top Grant for the 2010-11 and 2011-12 school years, and ratify and confirm all actions taken by administration and staff in that regard. Please note no disbursements were made for the 2010-11 school year.
  
- o. Valley Stream Village Civilian Patrol  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized the Valley Stream Village Civilian Patrol to go onto the school properties of the district as part of their safety patrol routine.
  
- p. Special Education Consortium  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted and approved for contract awards the attached list of purchasing consortium special education providers for the 2011-12 school year, with the right to renew for three (3) subsequent years, and authorized the Board President to execute such agreements once prepared.
  
- q. YMCA after School Child Care Program  
On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized the Board President to execute agreements once prepared for the after school child care programs at the Clear Stream Avenue and Forest Road Schools with the YMCA at Glen Cove for the 2011-12 school year.

17. Other Business (continued)

II. Business – New Business (continued)

r. Project S.A.V.E. Committee

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the district-wide Project S.A.V.E. Committee for the 2011-12 school year. Members to be identified at a future date.

s. American Red Cross Sheltering Agreement

On a motion by Trustee Cummings, seconded by Trustee Lavery and carried, the Board of Education authorized the Board President to maintain the Statement of Agreement with the American Red Cross authorizing the use of our facilities as a shelter during a disaster for the 2011-12 school year.

t. PTA Graduation Activities

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved not-to-exceed reimbursements to the Clear Stream Avenue, Forest Road and Shaw Avenue Parent Teacher Associations, of \$7.00 per sixth grade student to be used for the 2011-12 graduation related activities.

u. Standard Work Day & Reporting of Appointed Official

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the following resolution.

BE IT RESOLVED, that the Valley Stream UFSD #30 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title/ Appointed Official</u>	<u>Name</u>	<u>SS Number (last 4 Digits)</u>	<u>Registration Number</u>	<u>Standard Work Day</u>	<u>Term Begins/ Ends</u>	<u>Participants in Time Keeping</u>	<u>Days/ Month (based on Record of activities)</u>	<u>Not Submitted</u>
District Clerk	*Anne O’Brien	xxxx	xxxxxxxx	7 hrs per day	7/1/11- 6/30/12	Y	n/a	

\*This Appointed Official is a full-time employee of the District working in an additional title. As a result, she is already a member of the Employees’ Retirement System (ERS) who is credited with a full year of service for each year worked. The stipend paid as a result of the additional time spent as an Appointed Official will be reported to the ERS and the hours worked in this capacity will be recorded on a schedule and submitted to the District Business Office and kept on file.

v. Organizational Chart

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the attached Organizational chart for Valley Stream Union Free School District Thirty, effective July 1, 2011.

17. Other Business (continued)

II. Business – New Business (continued)

w. Monthly Reimbursement – Southwest Quadrant/NCCOSS

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized a monthly reimbursement (September 2011 – June 2012) in an amount of not-to-exceed \$25.00 per month, for Dr. Elaine Kanas to attend the monthly meetings of the Southwest Quadrant of the Nassau County Council of School Superintendents.

x. Monthly Reimbursement – NASBO

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education authorized a monthly reimbursement (September 2011 – June 2012) in an amount of not-to-exceed \$25.00 per month, for Lisa Rutkoske to attend the monthly meetings of the Nassau Association of School Business Officials.

y. Nassau County Directors of School Facilities Purchasing Consortium Cooperative Bidding

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted the following vendors as the lowest responsible bidders meeting specifications for the products and services listed for the 2011-12 school year.

Product/Service	Awarded To	Bid Opened By
Carpet, Tile & Installation	R & D Carpet & Tile	Plainview – Old Bethpage School District
A/C Repair & Refrigeration	Summit Restaurant Equipment - At a cost of \$68.00 per hour.	North Shore School District
Custodial Equipment Repair	Sterling Five Star Equipment Repair Bergo Janitorial Supply	Great Neck School District
Custodial Supplies	292 Separate Items: Awarded to 19 separate vendors on an item by item basis	Rockville Centre School District
Electrical Supplies	207 Separate items: Awarded to 5 separate vendors on an item by item basis	Rockville Centre School District
Electrical Repairs & Service	East Wind Electric Service	Hewlett Woodmere School District
Fence Repairs & Installation	Residential Fence Company	Hempstead School District
Fire Extinguisher Service	Fire Command	Lynbrook School District
Wood Floor Sanding	Parson's Floor Design - Disc screening & two coats of urethane = \$.22 per sq. ft	Plainview – Old Bethpage School District
Fuel Tank Alarm Service	HTP Mechanical Corp. - At a cost of \$81 per hour	West Hempstead School District
Irrigation Repair and Installation	Sipala Landscaping	Hempstead School District
Locksmith Service	The Centre Lock Shop - At a cost of \$88.99 per hour.	Oceanside School District

17. Other Business (continued)

II. Business – New Business (continued)

y. Nassau County Directors of School Facilities Purchasing Consortium Cooperative Bidding (continued)

Product/Service	Awarded To	Bid Opened By
Lumber	Feldman Lumber, Steve's Lumber	Rockville Centre School District
PA/Intercom & Master Clock Service	Advance Sound - At a cost of \$102 per hour.	Syosset School District
Paint and Associated Supplies	64 items listed: Awarded to 5 separate vendors on an item by item basis	Massapequa School District
Peat Control	Parkway Exterminating	Elmont School District
Plumbing Services	Seaford Ave. Corporation - At a cost of \$69 per hour.	Port Washington School District
Pneumatic Controls	Cardinal Controls - At a cost of \$89 per hour.	Syosset School District
Signs and Associated Supplies	Allstate Sign & Plaque	North Merrick School District
Storm Drains Cleaning & Management	Tully Environmental	Carle Place School District
Asphalt, Concrete & Dry Wells	Stasi Brothers Asphalt	East Meadow School District
Parking Lot Sweeping	John McGowan & Son Inc.	East Meadow School District
Theatrical Lighting and Stage Rigging	G. Scott Designs Inc.	Malverne School District
Tree Maintenance	Guardian Tree & Landscaping	Manhasset School District

z. Consultant Services

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted and approved the attached contract with Joel Mitchell for residency consulting services for the 2011-12 school year.

aa. GASB 45 – Actuarial Valuation Services

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the continuation of Harbridge Consulting Group Services for the 2011-12 year in the not-to-exceed amount of \$8,000.

bb. Nassau BOCES Letter of Intent - Increase

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved an increase in the 2011-12 Nassau BOCES Letter of Intent relating to security camera surveillance and visitor access in an amount not-to-exceed \$60,000.

17. Other Business (continued)

II. Business – New Business (continued)

cc. Renewal Services Agreement – Omni Group

On a motion by Trustee Cummings, seconded by Trustee SPean and carried, the Board of Education accepted and approved the attached renewal services agreement from The Omni Group for the school year 2011-12, and authorized the board president to execute such.

dd. Use of Facilities

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the request of Nassau County Board of Elections, for the use of facilities, for the below listed purposes.

Reason	Date	School	Time all Buildings
Referendum	Monday, August 1, 2011	Clear Stream Ave School	5:30 am – 9:30 pm
		Forest Road School	5:30 am – 9:30 pm
		Shaw Avenue School	5:30 am – 9:30 pm

ee. Consultant Services – The Collaborative Classroom

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the provision of up to 18 days of professional development services by Nell Landman in the area of “The Collaborative Classroom,” at a cost not-to-exceed \$10,800.

ff. Teacher Registry Consulting

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education accepted and approved the attached teacher registry consultant services contract for Katherine Galan dba Teacher Registry Consulting, for the school year 2011-12, at the cost of \$9,500 and authorized the board president to execute such.

gg. Consultant Services/Computer Confidence

On a motion by Trustee Cummings, seconded by Trustee Stewart and carried, the Board of Education approved the provision of consultant services by Computer Confidence at a cost of \$100 per hour for a total of not-to-exceed eight (8) hours to update, revise and maintain the faculty database for the 2011-12 school year.

III. Finance – New Business

a. Amendment - Transfers Between Accounts 2010-11

On a motion by Trustee Cummings, seconded by Trustee Lavery and carried, the Board of Education approved the amendment of the budget transfer (originally approved in the 06/27/11 Regular Meeting item #VIII-C) of \$7,000 from account code A2110.491.00.0006 to read A2110.491.00.0005.

III. Finance – New Business (continued)

b. Transfers Between Accounts 2011-12

On a motion by Trustee Cummings, seconded by Trustee Lavery and carried, the Board of Education approved budget transfers between accounts for the school year 2011-12 as delineated in the attached sheet.

18. Old Business: There was none.

19. Public Comment: There was none.

20.

On a motion by Trustee Cummings, seconded by Trustee Lavery and carried, the Board of Education adjourned the Reorganization Meeting at 9:15 pm in order to open the Tax Setting Meeting at 9:16 pm. At the conclusion of the Tax Setting Meeting the Reorganization Meeting re-adjourned at 9:20 pm and entered into Executive Session at 9:36 pm for the purposes of discussing the medical, financial, credit or employment history of a particular person or corporation

On a motion by Trustee Cummings, seconded by Trustee Antonelli and carried the Executive Session ended at 11:15 pm., the Reorganization Meeting was reconvened and was immediately adjourned at 11:16 pm.

Respectfully submitted,

Anne O'Brien  
District Clerk