

VALLEY STREAM UNION FREE SCHOOL DISTRICT THIRTY
BOARD OF EDUCATION REGULAR MEETING AGENDA
MONDAY, JUNE 27, 2011
SHAW AVENUE LIBRARY MEDIA CENTER, 7:00 P.M.

I. Call to Order

- A. Pledge of Allegiance

II. Superintendent's Report

- A. Flag Day Poster/Essay Contest (1ST Place Winner, Maheen Babar, Honorable Mention, Cedrick Jean-Baptiste and Maricella Cazares)
- B. Curriculum Instruction and Assessment Update
- C. Strategic Plan Update
- D. Second Public Reading Board Policies, Regulations and Exhibits 6800, 6830, 6830-R, 6831, 6831-R, 6900, 7000, 7100, 7120, 7365, 7365-E, 7500.
- E. Third Public Reading Board Policies, Regulations and Exhibits 1050, 5300, 6000 – 6600, 6650 - 6690-E, 6705 - 6741.
- F. Monthly reports (attached)
- G. Other

III. Board President's Report

- A. Correspondence
- B. Other

IV. Public Comment

V. Approval of Minutes

- A. Reading/Adoption of Minutes (see attachments)
1. Will the Board of Education dispense with the reading of the minutes as listed?
- | | |
|----------------------|---------------|
| Regular Meeting | May 26, 2011 |
| Special Meeting | June 20, 2011 |
| Work Session Meeting | June 20, 2011 |
2. Will the Board of Education accept as presented the minutes as listed?
- | | |
|----------------------|---------------|
| Regular Meeting | May 26, 2011 |
| Special Meeting | June 20, 2011 |
| Work Session Meeting | June 20, 2011 |

VI. Education – New Business

- A. Elimination of five (5) Elementary Teacher Positions
- BE IT RESOLVED** that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates five (5) full time equivalent positions of teacher within the tenure area of Elementary effective the close of business June 30, 2011; and
- BE IT FURTHER RESOLVED** that the employment of Tami McElwee, Allison Hammond, Roshni Daswani, Gloria Kopsick and Ronni Horowitz is hereby terminated effective the close of business June 30, 2011 as the least senior teachers in that tenure area and that these same individuals shall be placed on the preferred eligibility list as required pursuant to the Education Law.

VI. Education – New Business - continued

B. Elimination of Social Worker Position

BE IT RESOLVED that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates one (1) full time equivalent position of social worker within the tenure area of School Social Worker effective the close of business June 30, 2011; and

BE IT FURTHER RESOLVED that the employment of Dawn Ragone is hereby terminated effective the close of business June 30, 2011 as the least senior social worker in that tenure area and that she shall be placed on the preferred eligibility list as required pursuant to the Education Law.

C. Resignation

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept the letter of resignation from Deborah Meinert from the position of Special Education Teacher effective 06/30/11?

D. Employment Contract – Superintendent of Schools

WHEREAS, the Board of Education of Valley Stream Union Free School District No. 30 has previously appointed Dr. Elaine Kanas to be Superintendent of Schools of the District; and

WHEREAS, the Board of Education has approved a contract between the District and Dr. Kanas providing for the terms and conditions under which Dr. Kanas serves as Superintendent of Schools; and

WHEREAS, the Board of Education is extremely pleased with the performance of Dr. Kanas during her term as Superintendent of Schools and, as a result, wishes to reappoint Dr. Kanas to a new term;

NOW, THEREFORE be it resolved that the Board of Education of the Valley Stream Union Free School District No. 30 hereby reappoints Dr. Elaine Kanas as Superintendent of Schools for a new term commencing July 1, 2011 and ending June 30, 2016 and hereby approves an Employment Agreement setting forth the terms and conditions of employment for Dr. Kanas dated June 27, 2011 covering the aforementioned term and authorizes the President of the Board of Education to execute same; and

BE IT FURTHER RESOLVED that all prior appointments and contracts of employment are hereby superseded.

E. Annual Compensation - Superintendent

Will the Board of Education approve a salary of \$207,563.00 for the Superintendent of Schools for the school year 2011-12?

F. Letter of Agreement – Assistant Superintendent for Business

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the attached Letter of Agreement for Lisa Rutkoske for the 2011-12 school year with a salary of \$167,063.00?

G. Appointment – Interim Director of Special Education

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the appointment of Paul Stellino as per the attached agreement for the school year 2011-12 at a daily rate of \$600.00?

VI. Education – New Business - continued

H. Tenure Appointment Corrections – Faculty

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the correction to the tenure appointments as below for the following teachers (originally approved on 05/26/11, item VI-A)?

<u>Name</u>	<u>Tenure Area</u>	<u>From/To Corrected Effective Date</u>
Sebnem Ozsirkinti	ESL	From 9/1/11 To 10/07/11
Crystan Serra	Elementary Education	From 9/23/11 To 10/31/11

I. Appointment

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the following appointment as listed below?

<u>Name</u>	<u>Position/Tenure</u>	<u>School</u>	<u>Effective</u>	<u>Salary</u>	<u>Probationary Term</u>
Jennifer Kozub	Leave Replacement/Speech	Forest Rd	09/01/11	MA, Step 1* \$64,632	n/a

J. Payout of Accrued Vacation Days

Upon the recommendation of the Superintendent of Schools will the Board of Education approve Angela Hudson’s request to be paid out for (21) twenty-one vacation days that were accrued from the 2010-11 school year?

K. Summer Services -Assistant Principals

Upon the recommendation of the Superintendent of Schools will the Board of Education authorized Sean Yannie Chon and Amy Pernick to work up to twenty (20) days each for the months of July and August 2011 at their contracted daily rate of 1/200th of annual salary?

L. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the attached memorandum of agreement between Valley Stream Union Free School Districts 13, 24, 30 and Valley Stream Central High School and the Valley Stream Teacher’s Association, local 1633, dated 06/01/11?

M. Agreements

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the attached side agreements between Valley Stream Union Free School District 30 and the Valley Stream Teacher’s Association for the following?

<u>Agreement</u>	<u>Compensation</u>	<u>Beginning</u>	<u>Ending</u>
Translation Services	\$63.00 per page	07/01/11	06/30/12
Summer Curriculum	\$55.00 per hour	06/28/11	08/31/11
Unassigned Time Agreement	As per item #1 of agreement	07/01/11	06/30/12
Parent Workshops	\$55.00 per hour	07/01/11	06/30/12
Thirty Minute Lunch Room Duty Agreement	As per agreement	09/01/11	06/30/12

VI. Education – New Business - continued

N. Agreements

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the following side agreements between Valley Stream Union Free School District 30 and the Valley Stream Teachers Association for the payment of stipends to teachers at the rate of \$1,500 (pro-rated if position is shared) for their work as Committee Chairs?

<u>Chair</u>	<u>Effective</u>	<u>Ending</u>
Social Studies Committee Chair	07/01/11	06/30/12
Science Committee Chair	07/01/11	06/30/12
Math Committee Chair	07/01/11	06/30/12
ELA Committee Chair	07/01/11	06/30/12
Technology Committee Chair	07/01/11	06/30/12

O. Student Teacher Placements/Student Participant Placements

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize the following student placements?

a. Student Teacher Placements

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Molloy College</u> Tracey Newcombe	<u>Clear Stream Ave.</u> Teacher/Grade - TBD Y. Chon/A. Pernick	Summer 2011 w/Sp.Ed. students
<u>Molloy College</u> Kathleen Carter	<u>Shaw Ave.</u> N. Bart/Gr.1	09/7/11-10/28/11
<u>Hofstra University</u> Lauren Fleigner	<u>Forest Road School</u> C. Wood/Sp.Ed.	09/6/11-10/21/11 -or- 10/24/11-12/16/11
<u>Hofstra University</u> Teresa Versace-Rauch	<u>Clear Stream Ave.</u> R. Kunstler/TESOL	09/7/11-10/21/11
<u>Hofstra University</u> Jonathan Foley	<u>Shaw Ave.</u> Paul Farinacci/Art	09/7/11-10/21/11

b. Student Participant Observer Placements

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Molloy College</u> Thomasina Jordan	<u>Forest Road.</u> J. Lowry/Sp.Ed. C. Dash/Gen.Ed./Gr.2 -or- S. Walsh/Gen.Ed./Gr.4	9 hours weekly 09/7/11-10/21/11 10/25/11-12/9/11
<u>Molloy College</u> Edward Hearne	<u>Forest Road.</u> J. Lowry/Sp.Ed. C. Dash/Gen.Ed./Gr.2 -or- S. Walsh/Gen.Ed./Gr.4	9 hours weekly 10/25/11-12/9/11 09/7/11-10/21/11

VI. Education – New Business - continued

P. IDEA - Special Education Grants

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the submittal of Special Education grants (PL 94-142, PL 99-457 and CPSE) and the disbursement of grant funds as specified when submitted, for the 2011-12 school year?

Q. Committee for Special Education

Upon the recommendation of the Committee on Special Education, will the Board of Education provide programs and services for the following special education students as indicated?

R. Committee for Preschool Special Education

Upon the recommendation of the Committee on Preschool Special Education, will the Board of Education provide programs and services for the following preschool special education students as indicated?

S. Board of Education Policies, Regulations and Exhibits

Will the Board of Education accept and approve the following board policies, regulations and exhibits? (These policies are on file in the Office of the Superintendent.)

<u>Policy #</u>	<u>Policy</u>
1050	Annual District Election and Budget Vote
5300	Code of Conduct
6000	Fiscal Management Goals
6110	Budget Planning
6110-R	Budget Planning Regulation
6150	Budget Transfers
6230	Federal Funds
6240	Investments
6240-R	Investments Regulation
6255	Gifts and Grants
6400	Depositories of Funds
6410	Authorized Signatures
6600	Fiscal Accounting and Reporting
6650	Claims Auditor
6660	Independent/External Audits
6660-E	External Audit Guidance for School District Officials
6670	Petty Cash
6670-R	Petty Cash Accounts Regulation
6680	Internal Audit Function
6685	Medicaid Compliance
6690	Audit Committee
6690-E	Audit Committee Charter
6705	Sweatshop-Free Purchasing
6710	Purchasing Authority
6740	Purchasing Procedures
6740-R	Purchasing Procedures Regulation
6741	Contracting for Professional Services

VI. Education – New Business - continued

T. Board of Education Policies, Regulations and Exhibits

Will the Board of Education accept and approve the following deletion of board policy, regulations and exhibits?

<u>Policy</u>	<u>Title</u>	<u>Reason</u>
7810	Closing of Facilities	Non-essential

U. Nominating Resolution/Nassau BOCES Board

Will the Board of Education nominate/decline to nominate the candidate listed below as board candidate for the New York State School Boards Association Area 11 Director? (see attached resume).

Candidates Susan Bergtraum

Members in Support:

Members Absent:

Members Opposed:

VII. Business – New Business

A. Retirement – Teacher Aide

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept the resignation of Theresa McGrady from Valley Stream UFSD #30, for retirement purposes, and approve the request for a leave of absence with pay prior to retirement as indicated in Ms. McGrady's letter of 04/25/11, in accordance with the terms and conditions of employment for full time classroom aides 2010-11 and the Valley Stream UFSD #30 Board of Education, effective 06/30/11?

B. Elimination of Full Time Nurse Position

BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates one (1) full time Civil Service position in the title of Registered Professional Nurse (School) effective the close of business June 30, 2011; and

BE IT FURTHER RESOLVED, that the employment of Michelle Vitalo, a Registered Professional Nurse is hereby terminated effective the close of business June 30, 2011 due to budget cuts.

C. Elimination of Full Time Cleaner Position

BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates one (1) full time Civil Service position in the title of Cleaner effective the close of business June 30, 2011.

D. Elimination of Part Time Messenger Position

BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates one (1) part time Civil Service position in the title of Messenger effective the close of business June 30, 2011.

VII. Business – New Business (continued)

E. Elimination of Nine (9) Full Time Teacher Aide Positions

BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates nine (9) full time Civil Service positions in the title of Teacher Aide effective the close of business June 30, 2011

F. Elimination of Eighteen (18) School Monitor (Part-Time) Positions

BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District No. 30 hereby eliminates eighteen (18) part time Civil Service positions in the title of School Monitor (Part-Time) effective the close of business June 30, 2011.

G. Civil Service - Resignations

Upon the recommendation of the Superintendent of Schools will the Board of Education approve the resignation of the following Civil Service employees?

Elizabeth Shaw	School Monitor	Part-time	SAS	06/30/11
June Koch	School Monitor	Part-time	FRS	06/30/11

H. Salaries – Non-Aligned Staff

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve, the attached salary schedule for the 2011-12 school year covering staff not represented by bargaining units?

I. Revision - Summer Cleaning Staff – Seasonal Laborers

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the revision to the board appointment of the following individuals (originally approved 05/26/11, VII-B) **to include salary steps**, as indicated below to the position of Seasonal Laborer in the schools of the District for the period beginning 06/27/11 and ending 08/31/11?

Luke Gagstetter – Step 1	William Seiter – Step 1
Nicholas Novello – Step 1/2	Eleanor Wyche – Step 2/3
Brian Reusch – Step 1/2	Frank Biondo – Step 1

J. Appointment – Summer School Positions

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the appointment of the following non-aligned employees as listed below in conjunction with the Nassau BOCES 2011 Regional Summer School Program for July/August 2011 at their hourly rate effective 07/01/11?

Diane Darragh
Karen DePalma

K. Set-Up for Board and District Meetings

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve payment to Elaine Marshall to facilitate meeting preparation for the 2011-12 school year at her established hourly rate?

L. Appropriation Increase

Upon the recommendation of the Superintendent of Schools, will the Board of Education

approve an increase in the general fund appropriation in the amount not-to-exceed \$100,000.00 for the purpose of terminal leave pay and accrued vacation pay?

VII. Business – New Business (continued)

M. Garbage and Rubbish Removal

Will the Board of Education accept and award the RFP to, Jamaica Ash, as being the lowest responsible bidders meeting specifications? (Pending the receipt of proof of insurance in the form of certificates providing the appropriate and adequate insurance as required.) In accordance with the provisions of New York Municipal Law 103 (1), RFP's were received and opened on 06/17/11 for garbage and rubbish removal at the Clear Stream Avenue and Shaw Avenue schools from 07/01/11 through 06/30/12. Five contractors were requested to participate in the RFP, two responded.

Jamaica Ash	\$20,384.00
Winter Brothers	\$25,000.00

N. Cooperative Treated Dust Mop Bid

Will the Board of Education accept and award the bid to, American Pad-Ex and Oceanside Industries as being the lowest responsible bidders meeting specifications in the following sections? (Pending the receipt of proof of insurance in the form of certificates providing the appropriate and adequate insurance as required.) In accordance with the provisions of New York Municipal Law §103 (1), bids were opened on May 19, 2011 for Treated Dust Mops for the schools of the district. Five contractors (American Pad-ex, Unifirst Corp., Cintas Services, Oceanside Industries, Terry Leddy) requested bid documents, two responded.

Section 1.	Treated Dust Mops American Pad-Ex
Section 2.	Untreated Dust Mops Oceanside Industries
Section 3.	Soy Oil Treated Dust Mops Oceanside Industries
Section 4.	Soy Bean Oil per gallon & 5 gallon American Pad-Ex

O. Cooperative Bid for Steam Traps & Repair Parts

Will the Board of Education accept and award the bid to, ABS Pump Repairs, State Supply Corporation and Gary Holland Sales as being the lowest responsible bidders meeting specifications on an item by item basis? Fifty Six items were offered on the bid. In accordance with the provisions of New York Municipal Law §103 (1), bids were opened on May 19, 2011 for Cooperative Bid for Steam Traps & Repair Parts for the schools of the district. Five vendors requested documents, three responded.

Gary Holland Sales	44 items
ABS Pump Repairs	4 items
State Supply Corp.	8 items

VII. Business – New Business (continued)

P. Contract Security

Upon the recommendation of the Superintendent of Schools will the Board of Education accept and award the bid from Integratas Security Corporation, Ronkonkoma, NY 11779, as being the lowest responsible bidder meeting all specifications, (pending the receipt of proof of insurance, and State of New York License)? (In accordance with the provisions of New York Municipal Law 103 (1), bids were opened on May 19, 2011 for Security Patrol for the Schools of the district. Twenty seven requested bid documents, eleven responded.

Security Guard Rate per hour	\$20.81
One vehicle, 1 cell phone per hour	\$2.66
Guard Tour System	Free

Q. Education Data Services /Skilled Trades

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize participation in the New York Cooperative Bid Program for skilled trades through Educational Data Services effective 04/01/11 to 03/31/12 at a cost of \$1,950?

R. Education Data Services 2011-12/Licensing & Maintenance

Upon the recommendation of the Superintendent of Schools, will the Board of Education authorize the membership and participation in the New York Cooperative Bid Program through Educational Data Services for the 2011-12 fiscal year at a cost of \$1,740 for licensing and maintenance?

S. Public Relations Services

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the attached contract from Syntax Communications for public relations services for the 2011-12 school year in an amount not-to-exceed \$19,250.00?

T. Sale of Surplus Equipment

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the sale of the following surplus items to the highest bidders? (Bids were opened on 05/19/11 for the sale of surplus equipment)

- 1992 Ford F250 Pick Up Truck with an 8' Western Plow to QLB Enterprise, Roosevelt NY
- Bicycles & Tricycles to Stephen Creeron, Valley Stream, NY

U. Amendment – Appointment – External Auditor

Upon the recommendation of the Superintendent of Schools, will the Board of Education amend the contracted rate of the original appointment of Cullen & Danowski LLP (July 8, 2010 reorganization meeting 9-C) from \$35,000 to read \$36,000 for the 2010-11 school year?

V. SCOPE Agreement

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the attached 2011-12 SCOPE license agreement for after school child care at the Shaw Ave. School and authorize the Board President to execute such?

VIII. Finance – New Business

A. Treasurer’s Report

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the attached Treasurer’s Report for the month ending May 2011?

B. Revenue & Expenditure Reports

Upon the recommendation of the Superintendent of Schools, will the Board of Education accept and approve the 2010-11 Revenue and Expenditure Reports that are attached?

C. Transfers Between Accounts

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the transfers between accounts for the 2010-11 school year as delineated in the attached sheet?

D. Claims Auditor Findings

Upon the recommendation of the Superintendent of Schools, will the Board of Education adopt the internal claim audit finding of R. S. Abrams for their 05/17/11 and 06/01/11 visits? Please note that 368 items were reviewed and there were 3 non-conformances (99.18% in conformance)? Please see the attached documents.

E. Establishment of Retirement Contribution Reserve

Resolve that the board of education hereby establishes a retirement contribution reserve fund pursuant to and in compliance with General Municipal Law, Section 6-r; and be it further resolved that said reserve fund shall be funded in an amount not to exceed \$850,000.00?

F. General Fund Unreserved-Undesignated Fund Balance Transfers

Upon the recommendation of the Superintendent of Schools, will the Board of Education approve the funding of the following reserves for the fiscal year ended 06/30/11 from the General Fund Unreserved-Undesignated Fund Balance? Please see attached.

Not-To-Exceed	Transfer To
\$100,000.00	Workers Compensation Reserve
\$584,301.00	Capital Reserve Fund, May 2009
\$300,000.00	Unemployment Insurance Reserve

IX. Items of Information

A. Monthly Maintenance Report

The monthly maintenance report for June 2011 is attached.

B. Vandalism Report

The monthly vandalism report for June 2011 is attached.

X. Old Business

XI. Public Comment