

**These are the official minutes of the regular meeting of the Valley Stream UFSD #30 Board of Education as corrected.**

**Date:** March 28, 2011

**Location of Meeting:**  
Shaw Avenue Auditorium

**Board Members Present:**

E. Antonelli, C. Pean, K. Cummings  
C Stewart, J. Lavery

**Board Members Absent:**

**Staff Members Present:**

E. Kanas, Superintendent of Schools  
L. Rutkoske, Assistant Superintendent for Business  
R. Meloni, Director of Technology  
G. Poole, Director of Curriculum and Instruction  
P. Stellino, Interim Director of Special Education  
R. Meloni, Director of Technology  
A. Hudson, J. Singleton, E. Malone Building Principals  
G. Abbate, Director of Facilities  
A. O'Brien, District Clerk

**Staff Member Absent:**

**Others in Attendance:**

A. Hackmack, W. Mata, T. McElwee, T. J. Adams, S. Lombardo, J. Levine, R. Trieber, K. Merkle, J. Alcalá, P. Neil-Griffith, J. Comcowich, D. Cerrone, B. Kalinowski, L. Buevas, A. Roberts, N. Bart, R. Daswani, E. Fitzgerald, J. Francis, S. Distler, J. Innella, O. Chan, A. Charles, E. Hurdle, M. Jolibols, A. Little-Dawes, S. Schulman, H. Colbert, M. McKenzie, et al.

**I.** A quorum being present, the meeting was called to order at 8:00 p.m.

**II. Superintendent's Report**

- a. Dr. Kanas announced Valley Stream 30 being a 2011 Magna Award Winner.
- b. Dr. Kanas congratulated Emilia Kister on receiving the Music Educator Award.
- c. Dr. Kanas updated the community on the Wellness Committee which is comprised of all four Valley Stream school districts.
- d. Dr. Kanas reminded the public about the upcoming concerts at the Clear Stream Avenue, Forest Road and Shaw Avenue Schools.
- e. Dr. Kanas gave a Strategic Plan Update.
- f. Lisa Rutkoske updated the public on the budget.
- g. The first public reading of Board Policy, #5300 was presented.
- h. The second public reading of Board Policies, Regulations and Exhibits #5020.3, #5020.3-R, #8505 were presented.
- i. The third public reading of Board Policies, Regulations and Exhibits (#5400 - #5800) were presented.
- j. The monthly reports were accepted as submitted.
- k. Dr. Kanas presented Elise Antonelli, President, Board of Education with a "NYSSBA Board Achievement Award".

### III. Board President's Report

- a. Trustee Antonelli notified the public on the procedures to be followed in order to register for the upcoming school budget vote.
- b. There were nine letters regarding budget issues and one thank you for the use of facilities.
- c. The Board of Education agreed to cancel the upcoming 04/11/11 work session meeting due to scheduling difficulties.

### IV. Public Comment

- There were four statements made with regard to the budget. (agenda item # VII-C).
- There was one question regarding Regulation 5420 (agenda item # VI-L).
- The Board of Education agreed to amend the program plan to include 2 psychologists, 1 social worker and outside consultants for the 2011-2012 budget by a majority decision.

### V. Approval of Minutes

a. Reading/Adoption of Minutes (see attachments)

1. On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education dispensed with the reading of the minutes as listed.

Regular Meeting	February 28, 2011
Work Session Meeting	March 21, 2011
Special Meeting	March 21, 2011

2. On a motion by Trustee Stewart, seconded by Trustee Lavery and carried the Board of Education dispensed with the reading of the minutes as listed.

Regular Meeting	February 28, 2011
Work Session Meeting	March 21, 2011
Special Meeting	March 21, 2011

### VI. Education – New Business

a. Retirement - Faculty

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education accepted the resignation of Dr. John J. Comcowich from Valley Stream UFSD #30, for retirement purposes, and approved the request for a leave of absence with pay prior to retirement as indicated in Dr. Comcowich's letter of 03/11/11, and in conformance with the provisions of the current Agreement between Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education, effective 07/01/11.

b. Child Care Leave of Absence

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved Christina Kaye's request for a child care leave of absence, with no benefits, under §5.12 of the Agreement between the Valley Stream Teachers' Association, Local 1633, and the Valley Stream UFSD #30 Board of Education beginning 03/31/11 and ending 06/30/11.

**VI. Education – New Business (continued)**

c. Leave of Absence

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved Debra Meinert’s request for a leave of absence without pay, for health purposes effective 04/01/11 and ending 06/30/11.

d. Child Care Leave of Absence – Speech Language Therapist

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved Rae Costa’s request for a child care leave of absence, with no benefits, under §5.12 of the Agreement between the Valley Stream Teachers’ Association, Local 1633, and the Valley Stream UFSD #30 Board of Education for the 2011-12 school year.

e. Appointments

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved the following personnel appointment as follows:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Beginning/Ending</u>	<u>Salary</u>	<u>Probationary Term</u>
Vanessa Stigliano	Leave Replacement/ Classroom teacher	Shaw Ave.	03/31/11 – 06/30/11	MA Step 1 \$64,632*	n/a
Gail Gomula	Leave Replacement/ Special Education	Forest Rd.	04/01/11 – 06/30/11	MA Step 1 \$64,632*	n/a

\*pending contract settlement

f. Appointments – AIS Academy

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved the appointments of the following additional alternate teachers to the AIS Academy, to be paid at the agreed upon rate set in the Side Agreement with the Valley Stream Teacher’s Association for the school year 2010-11.

Alternate Teachers - effective date March 15, 2011:  
J. Granger, D. Barbaro

g. Mentor

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education approved the appointment of Erica Heumann to serve as mentor to Allison Hammond for the remainder of the 2010-11 school year on a pro-rata basis, not to exceed 20 hours with the remainder of the 60 hours to occur in Ms. Hammond’s subsequent employment year.

h. Agreements

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education retroactively approved the attached side agreements between Valley Stream Union Free School District 30 and the Valley Stream Teacher’s Association for the following.

<u>Agreement</u>	<u>Compensation</u>	<u>Beginning</u>	<u>Ending</u>
Study Island Training	\$55.00 per hour	01/01/11	06/30/11
Parent Training/Counseling	\$55.00 per hour	12/15/10	06/30/11

## VI. Education – New Business (continued)

### i. Student Participant Observer/Student Observer Placements

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education authorized the following student placements.

#### 1. Student Participant Observer

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>C.W. Post</u> Tara Pelaez	<u>Clear Stream Ave.</u> D. Neiss, Gr.2	Spring semester 30 hours

#### 2. Student Observer Placements

<u>University/Student</u>	<u>School/Assignment</u>	<u>Duration</u>
<u>Queens College</u> Valini Persaud	<u>Shaw Ave.</u> C. Gonzalez, Gr. 3	Spring semester 10 hours
<u>C. W. Post</u> Christina Koehler	<u>Forest Road</u> J. Kozub, Speech	Spring semester 10 hours
Corinne Balestrino	<u>Forest Road</u> J. Kozub, Speech	Spring semester 10 hours

### j. Committee for Special Education

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education agreed to provide programs and services for the following special education students as indicated.

### k. Committee for Preschool Special Education

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education agreed to provide programs and services for the following preschool special education students as indicated.

### l. Board of Education Policies, Regulations and Exhibits

On a motion by Trustee Cummings, seconded by Trustee Pean and carried the Board of Education accepted and approved the following board policies, regulations and exhibits.

(These policies are on file in the Office of the Superintendent.)

<u>Policy #</u>	<u>Policy</u>
5405	Student Wellness
5405.E	Student Wellness Exhibit
5420	Student Health Services
5420.R	Student Health Services Regulation
5420-E.1	Student Health Services Exhibit – medication Request
5420-E.2	Student health Services Exhibit – Immunization Referral Letter
5450.1	Notification of Sex Offenders
5450.1-E	Notification of Sex Offenders Exhibit
5460	Child Abuse, Maltreatment or Neglect in a Domestic Setting
5460-R	Child Abuse, Maltreatment or Neglect in a Domestic Setting Regulation
5500	Student Records
5500-R	Student Records Regulation
5500-E.1	Student Records Exhibit – Family Educational Rights and Privacy Act (FERPA) Notice Regarding Access to Student Records and Student Information

**VI. Education – New Business (continued)**

- 1. Board of Education Policies, Regulations and Exhibits (continued)
  - 5500-E.2 Student Records Exhibit – Directory Information
  - 5500-E.3 Student Records Exhibit – Military Recruiters
  - 5550 Student Privacy
  - 5650 Student Volunteers for School and Public Service
  - 5680 Student Fees, Fines and Charges
  - 5710 Violent and Disruptive Incident Reporting

**VII. Business – New Business**

a. Resignations

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted the resignation from the following part time non-aligned Civil Service position.

<u>Name</u>	<u>Position</u>	<u>Appointment</u>	<u>Step</u>	<u>School</u>	<u>Effective Date</u>
Paula DiLorenzo	Clerk- Typist p/t	Part-time	Step 3	Shaw Ave.	3/11/11

b. Civil Service Appointments

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education, approved the following civil service appointments with no benefits, in accordance with the salary schedule in effect for non-aligned employees.

<u>Name</u>	<u>Position</u>	<u>Appointment</u>	<u>Step</u>	<u>School</u>	<u>Beginning/ Ending</u>
Lori Berzner	Teacher Aide	Part-time Substitute	Step 1	District	03/29/11/ 06/30/11

c. 2011-12 Proposed General Fund Budget

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education adopted the 2011-12 proposed general fund budget at \$32,339,760, to reflect the program as amended, and authorized the presentation of such at the May 09, 2011 budget hearing at the Shaw Ave. School at 7:00 p.m..

d. 2011-12 NYS Property Tax Report Card

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education authorized the Assistant Superintendent for Business to file the New York State Property Tax Report card for the 2011-12 school fiscal year as required by New York State Education Law.

e. Southwest Quadrant Transportation Consortium

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education approved the district's participation in the Southwest Quadrant Pupil Transportation Consortium for the 2011-12 school year.

## **VII. Business – New Business (continued)**

### **f. Transportation Consultant Services**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted and approved the attached transportation consultant services contract, for the school year 2011-12, of Nancy Nunziata at the cost of \$2,500 and authorized the board president to execute such. Ms. Nunziata will be the South Quadrant Pupil Transportation Consortium's transportation consultant.

### **g. Architect Agreement**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted and approved the attached Second Supplement of Architect Agreement with John A. Grillo Architects originally executed on 02/23/09 and authorized the Board President to execute such. This is for the Summer 2011 capital projects.

### **h. Consultant Services – Puberty Education Workshops**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education approved the provision of puberty education workshops in the schools of the district, as provided by Planned Parenthood of Nassau County, at a cost not-to-exceed \$1,500.00.

### **i. Consultant Services**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education approved the contract with MZ Coach, Inc and Valley Stream UFSD #30 for behavioral consultations for the remainder of the 2010-11 school year at a rate of \$150.00 per hour not-to-exceed \$8,000.

### **j. Consultant Services**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education approved the provision of profession development with Delta Education, for the new science curriculum in grade 6, at a cost not to exceed \$800. (This will be funded through the Title 11A 2010-11 Grant.)

### **k. Cooperative Bid/Heating Plant Maintenance and Repair**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted and approved for contract award the cooperative bid hosted by Lawrence UFSD, from Maffucci & Sons, Inc, for Heating Plant Maintenance and Repair (including Domestic Hot Water Systems) for the schools of the district, beginning 02/01/11 and ending 02/01/12. Please note that Maffucci & Sons is the lowest responsible bidder meeting our specifications.

### **l. Donation**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted Derek and Annette McDonald's donation of modular office furniture (L-shaped desk with cabinetry) to Valley Stream UFSD #30. The furniture will be used in the curriculum assistant's office space and would complete the set they previously donated.

## **VII. Business – New Business (continued)**

### **m. Obsolete Supplies/Equipment/Truck**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education declared the attached lists of supplies/equipment/truck obsolete and authorized the environmental disposal of such.

### **n. Board of Registry and Canvass**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education established the rate of payment for the updating of the voting registers and pre-election meetings for all chief inspectors, assistant inspectors and inspectors as needed, on Step 2 in accordance with the current salary schedule. (Names to be submitted by the District Clerk.)

### **o. Federal Single Audit Report**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education accepted and approved the Federal Single Audit Report for fiscal year ending June 30, 2010 as prepared by Cullen & Danowski, LLP (external auditor).

### **p. Medicaid Licensing Agreement**

On a motion by Trustee Stewart, seconded by Trustee Cummings and carried the Board of Education approved the attached agreements between Kinney Management Services, LLC and the Valley Stream UFSD 30 for software licensing in the amount of \$5,000 effective 04/01/11, for the school years 2010-11 and 2011-12 and (2) days of training not-to-exceed \$1,600 to assist with Medicaid claims reporting requirements.

## **VIII. Finance – New Business**

### **a. Treasurer's Report**

On a motion by Trustee Lavery, seconded by Trustee Cummings and carried the Board of Education accepted and approved the attached Treasurer's Report for the month ending February 2011.

### **b. Revenue & Expenditure Reports**

On a motion by Trustee Lavery, seconded by Trustee Cummings and carried the Board of Education accepted and approved the 2010-11 Revenue and Expenditure Reports that are attached.

### **c. Transfers Between Accounts**

On a motion by Trustee Lavery, seconded by Trustee Cummings and carried the Board of Education approved the transfers between accounts for the 2010-11 school year as delineated in the attached sheet.

### **d. Claims Auditor Findings**

On a motion by Trustee Lavery, seconded by Trustee Cummings and carried the Board of Education adopted the internal claim audit finding of R. S. Abrams for their 02/15/11 and 03/08/11 visits. Please note that 276 items were reviewed and there were 0 non-conformances (100% in conformance). Please see the attached documents.

## **VIII. Finance – New Business (continued)**

### e. Transfer of Reserves

On a motion by Trustee Lavery, seconded by Trustee Cummings and carried the Board of Education approved the transfer of unexpended funds in the amount of \$159,965 relating to the Forest Road Roof Replacement Project (proposition #3 on the May 2007 vote) from the Capital Fund to the General Fund Capital Reserve.

## **IX. Items of Information**

### a. Monthly Maintenance Report

The monthly maintenance report for March was accepted as submitted.

### b. Vandalism Report

The monthly vandalism report for March was accepted as submitted.

### c. Board of Education Vacancy

It was announced that the Board of Education seat of Kenneth Cummings will expire on 06/30/11. Petitions for this seat can be picked up at the office of the District Clerk at 175 N. Central Avenue, Valley Stream, New York between the hours of 8:00 a.m. and 4:00 p.m. Please note all petitions must to be returned no later than 04/18/11 by 5:00 p.m.

## **X. Old Business**

## **XI. Public Comment**

- There were (4) comments regarding the budgeting of personnel.
- There was a comment with regard to consultants.
- There was a comment regarding Medicaid Licensing Agreement.

On a motion by Trustee Stewart, seconded by Trustee Pean and carried, the Regular Meeting was adjourned at 11:50 p.m.

Respectfully submitted,

Anne O'Brien  
District Clerk