

These are the official minutes of the regular meeting of the Valley Stream UFSD #30 Board of Education as amended in italics.

Date: October 27, 2008

Location of Meeting:
Shaw Avenue Library Media Center

Board Members Present:

K. Cummings, T. Egbuchulam, M. Fletcher
C. Stewart

Board Members Absent:

E. Antonelli

Staff Members Present:

E. Kanas, Superintendent of Schools
E. Cullen, Assistant Superintendent for Business
P. Burns, Assistant Superintendent for Instruction
H. Rabinowitz, Director of Special Education
R. Meloni, Director of Technology
T. Scrocco, H. Levine, Building Principals
A. O'Brien, Clerk

Staff Members Absent:

A. Hudson, Building Principal

Others in Attendance:

J. Innella, F. Marino, M. Golfo, J. Lichter, J. Granger, N. Blankshine, L. Argento, A. Hammond, K. White, T. Lauro, C. Rodler, L. Buevas, S. Marino, M. Zwillick, J. Alcalá, D. Jean-Baptist, C. Pear, M. Lupo et al.

I. Call to Order

- a. A quorum being present the meeting was called to order at 8:06 p.m.

II. Superintendent's Report

- a. Ernest Patrick Smith of Nawrocki Smith gave a presentation on the Internal Audit Report.
- b. Alan Yu of Coughlin, Foundotos, Cullen & Danowski presented the External Audit Report.
- c. Patricia Burns gave a presentation of the ELA Action Plans.
- d. Ms. Scrocco gave a report on Forest Road School and Shaw Avenue School. Ms. Levine reported on the Clear Stream Avenue School.

III. Board President's Report

- a. Mr. Cummings thanked the PTA's for the Board Recognition.
- b. Mr. Cummings reported that the Annual Convention was very informative.
- c. Mr. Cummings also reported the consent agenda would begin this evening.

IV. Public Comment

- a. None

V. Approval of Minutes

a. Reading/Adoption of Minutes (see attachments)

1. On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried the Board of Education dispensed with the reading of the minutes as listed.

Regular Meeting	September 22, 2008
Audit Committee Meeting*	October 20, 2008
Work Session Meeting	October 20, 2008

* The Audit Committee is comprised of the Board of Education

2. On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried the Board of Education accepted as presented the minutes as listed.

Regular Meeting	September 22, 2008
Audit Committee Meeting	October 20, 2008
Work Session Meeting	October 20, 2008

VI. Education – New Business

a. Committee for Special Education

Upon the recommendation of the Committee for Special Education, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education agreed to provide programs and services for the following special education students as indicated.

b. Committee for Preschool Special Education

Upon the recommendation of the Committee for Preschool Special Education, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education agreed to provide programs and services for the following preschool special education students as indicated.

c. Leave of Absence

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education retroactively approved the following requests for an unpaid leave of absence.

<u>Teacher Name</u>	<u>Date</u>
Sandra Rubin	September 29, 2008
Maria G. Dove	September 29, 2008
Phyllis Amalfitano	October 10, 2008

d. Salary Rate Revision/Substitute Teachers 2008-09

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education amended the July 2, 2008 previously approved resolution for per diem substitute teachers to reflect the following to be effective October 28, 2008.

<u>Current Rate</u>	<u>Dollar Increase from</u>	<u>Revised Rate</u>	<u>Description</u>
<u>Per Day</u>	<u>7-2-08 Resolution</u>	<u>Per Day</u>	
\$90	\$15	\$105	for the first 10 days
\$100	\$10	\$110	on the 11 th day in the same position
\$100	\$10	\$110	after 50 days of services in any position
\$105	\$10	\$115	after 100 days in any position

VI. Education – New Business (continued)

e. Substitute Registry Personnel

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the per diem substitute registry personnel appointments as follows.

<u>Substitute Teacher</u>	<u>Beginning</u>	<u>Ending</u>
Victoire Jacques	10/28/08	06/30/09
Iyonawan J. Oronsaye	10/28/08	06/30/09
Michelle M. Jurasits	10/28/08	06/30/09

f. Appointment Amendment – Contract Substitute Teachers

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education amended the previously approved resolution of September 15, 2008 for the following individuals to the position of contract and or inclusion substitute teachers at the per diem rate for the 2008-09 school year, beginning September 02, 2008 and terminating June 30, 2009. (Original resolution had these individuals beginning September 16, 2008.)

<u>Contract Substitute</u>	<u>Position</u>	<u>School</u>	<u>Days</u>
Eugene Melone	1 day inclusion	Clear Stream Ave.	Fri. (inclusion)
Gloria Kopsick	3 day contract	Shaw Ave.	Mon., Tues., Wed.

g. Appointment – Contract Substitute Teachers

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the appointment of the following individuals to the position of contract and or PBIS substitute teachers at the per diem rate for contractual substitutes (*pending clearance for employment purposes from the New York State Education Dept.), at the per diem rate for contractual substitutes for the 2008-09 school year, beginning October 28, 2008 and terminating June 30, 2009. (see attachment)

<u>Contract Substitute</u>	<u>Position</u>	<u>School</u>	<u>Days</u>
Elizabeth Hass	2 day contract	Clear Stream Avenue	Thurs., and Fri.
Allison Buccino	3 day contract	Clear Stream Avenue	Mon., Tues., Wed.
	2 day contract	Forest Road	Thurs., and Fri.
Francine Parmigiani	2 day contract	Shaw Avenue	Thurs., and Fri.
	1 day PBIS	Shaw Avenue	Tues.
Allison Hammond	3 day contract	Forest Road	Mon., Tues., Wed.

h. Interim Assistant Principal/Clear Stream Avenue School

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the conditional appointment of Loretta Marshall as Interim Assistant Principal for the Clear Stream Avenue School beginning on or about November 21, 2008 for approximately 12 weeks at a daily rate of \$635.00 per day. (Pending completion of all necessary paper work and clearance for employment purposes from the New York State Education Dept.)

VI. Education – New Business (continued)

i. Meeting of the Joint Boards of the Valley Stream Districts
 Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the request for a meeting of the Joint Boards of the Valley Stream School districts to be held on a date to be determined and that the Executive Session portion of that meeting include an agenda item entitled “Coalition Negotiations Attorneys.”

j. Student Observer Placement
 Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education authorized the placement of the following student observers/student teacher.

<u>University/Student Observer</u>	<u>Assignment/Teacher</u>	<u>Duration</u>
<u>Hofstra University</u>	<u>Clear Stream Avenue School</u>	
Meghan Mahoney	June Innella	14 hours
Kenneth Otarola	June Innella	14 hours
Diane Ramis	June Innella	14 hours
Jessica Zilski-Pineno	June Innella	14 hours
<u>Long Island University</u>	<u>Clear Stream Avenue School</u>	
Christa Buccola	Valerie D’Alto	10 hours

<u>University/Student Teacher</u>	<u>Assignment</u>	<u>Duration</u>
Touro College	Forest Road School	Fall Semester,
Jeannie Curtin	Lisa Freisem	50 hours

k. Nassau Boces Letter of Intent - Increase
 Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved an increase in the 2008-09 Nassau BOCES Letter of Intent in the amount of \$7,750.00 for the purpose of providing five additional days for math consulting.

l. Consultant
 Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the payment of \$3,600.00 to the NYU Child Study Center for a student evaluation.

m. Consultant
 Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education retroactively approved one day of consultant service (October 22, 2008), and approved an additional eleven days of consultant services during the 2008-09 school year for the provision of literacy professional development with Pam Allyn of LitLife, Inc. at the rate of \$1,650.00 per day.

VI. Education – New Business (continued)

n. Agreement

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the side agreement between Valley Stream Union Free School District 30 and the Valley Stream Teachers' Association for the payment to teachers at the rate of \$55.00 per hour for their work in "Development of Post-Testing for the Math Pilot Process."

o. Agreement

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education accepted the side agreement between Valley Stream Union Free School 30 and the Valley Stream Teachers' Association to pay the Director of the Saturday Academy a \$1,000.00 stipend for the "Development of Curriculum for the Saturday Academy Program."

p. Saturday Academy

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the establishment of the Saturday Academy to be held on November 15, November 22, December 6, and December 13, from 9:00 am to 12:00 pm in preparation for the NYS ELA assessments in grades 3 through 6.

q. Mentors

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved the appointment of the following faculty to serve as mentors to the following new teachers (mentees) during the 2008-09 school year, not to exceed 60 hours per year (a minimum of 15 hours per semester) and in accordance with the contract between the Board of Education and the Valley Stream Teachers' Association as indicated below.

Mentor (Teacher)

D. Cerrone
G. Guttman
C. Itri
D. Scheel

New Teacher (Mentee)

S. Tauber
C. Serra
L. Argento
A. Auciello

r. Club Activities

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education amended the previously approved resolution of September 22, 2008 for the following clubs for 2008-09 for Clear Stream Avenue School and Shaw Avenue School as submitted. The above is on file in the Superintendent's office.

s. Membership - NSDC

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education approved membership in the National Staff Development Council for the Principal of Clear Stream Avenue School in the amount of \$128 per year.

VII. Business – New Business

a. Permanent Appointment

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education approved the permanent appointment of Lynn Calhoun to the position of Teacher Aide F/T currently assigned to Clear Stream Avenue School effective 11/22/08 in accordance with Nassau County Civil Service regulations.

b. Probationary Appointment – Shaw Avenue School

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education approved the probationary appointment of Caitlin Rodler to the position of Teacher Aide F/T, Step 1, (\$11,846) to be assigned to the Shaw Avenue School as an inclusion aide, in accordance with the salary schedule in effect for non-aligned employees, effective 10/28/08 in accordance with Nassau County Civil Service regulations.

c. Disposal of Equipment

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education declared the item delineated in the attached memo from Teri Scrocco obsolete and authorized the disposal of such.

d. Essential Policy Manual Development Contract

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education approved an agreement with the New York State School Boards Association for the purpose of developing an Essential Policy Manual for the district, in the amount of \$9,500 – (\$4,750 to be paid in 2008-09 and \$4,750 to be paid in 2009-10).

e. Donations – Target

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education approved the receipt and expenditures of \$236.28 as delineated in the attachments in the general fund. Please note that the general fund budget would be increased by said amount.

f. Internal Audit Reports

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried, the Board of Education accepted and approved the internal auditor (Nawrocki Smith) payroll, purchasing and accounts payable and risk assessment reports for fiscal year ending June 30, 2008. (These reports are on file in the business office.)

g. Management Representation Letter

Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Fletcher, seconded by Trustee Fletcher and carried, the Board of Education approved the attached management representation letter for fiscal year ending June 30, 2008 and retroactively authorized the Superintendent of Schools and Assistant Superintendent for Business to execute such.

VII. Business – New Business (continued)

- h. Management Letter, Audit Opinion and Financial Statements 2007-08
Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Stewart, seconded by Trustee Fletcher and carried Board of Education accepted and approved the management letter, audit opinion and financial statements for fiscal year ending June 30, 2008. Please note that the management letter and audit opinion are prepared by Coughlin Foundotos Cullen & Danowski (external auditor) while the financial statements are prepared by The Galamery Co. with assistance from the business office. (These reports are on file in the business office)

VIII. Finance – New Business

- a. Treasurer’s Report
Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Fletcher, seconded by Trustee Egbuchulam and carried, the Board of Education accepted and approved the Treasurer’s Report for the month of October 2008. (see attachment)
- b. Revenue & Expenditure Reports
Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Fletcher, seconded by Trustee Egbuchulam and carried, the Board of Education accepted and approved the 2008-09 Revenue and Expenditure Reports (both through September 29, 2008). (see attachments)
- c. Transfers Between Accounts (2008-09)
Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Fletcher, seconded by Trustee Egbuchulam and carried, the Board of Education retroactively approved the transfers between accounts for the 2008-09 school year as delineated in the attached sheet.
- d. Claims Auditor Findings
Upon the recommendation of the Superintendent of Schools, on a motion by Trustee Fletcher, seconded by Trustee Egbuchulam and carried, the Board of Education adopted the internal claim audit finding of R. S. Abrams for their September 22 and October 2, 2008 visits. Please note that 484 items were reviewed and there were 7 non-conformances (99% in conformance). (see attachments.)

IX. Building & Grounds – Items of Information

- a. Monthly Maintenance Report
The Maintenance Report for October was submitted.
- b. Vandalism Report
The Vandalism Report for September and October was submitted.

X. Old Business

XI. Public Comment

- A question was asked as to the accountability of employees.
- There was discussion regarding the Special Education Consortium regarding adherence to General Municipal Law and the Board of Education policy. *The board unanimously agreed to request quotes from the claims and internal auditors to evaluate the compliance of the Special Education Consortium.*
- There was a discussion on the delivery of bread to the Clear Stream Avenue School.

XII. Executive Session

On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board went into executive session at 10:45 pm for the purpose of negotiations and matters regarding personnel.

Board Members Present:

K. Cummings, T. Egbuchulam, M. Fletcher
C. Stewart

Board Members Absent:

E. Antonelli

Staff Members Present:

E. Kanas, Superintendent of Schools
E. Cullen, Assistant Superintendent for Business
P. Burns, Assistant Superintendent for Instruction

Staff Members Absent:

None

On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board went into executive session at 10:45 pm for the purpose of negotiations and matters regarding personnel.

On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education reconvened the regular meeting at 11:45 p.m.

On a motion by Trustee Egbuchulam, seconded by Trustee Fletcher and carried, the Board of Education adjourned the meeting at 11:46 p.m.

Respectfully submitted

Anne O'Brien

District Clerk